



తిరుమల తిరుపతి దేవస్థానములు

శ్రీ వేంకటేశ్వర కళాశాల
శ్రీ వేంకటేశ్వర మహావిద్యాలయ

SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)
NAAC Grade A+



Date: 28.11.2024

NOTIFICATION

Subject: Uploading of Attendance, Relaxation for students' participation in co-curricular activities

All faculty are required to note the following in continuation with the office order dated 12.08.24:

1. Convenors should sign the permission slip and facilitate the student claim for attendance relaxation.
2. All faculty to grant attendance relaxation to students for their participation in ECA/ sports/ NCC/ NSS/other co-curricular activities, as per DU rules. The following needs to be noted in this regard:
 - a. The students shall bring the **permission slip** verified from concerned convenor (ECA/Sports/NCC/NSS/other co-curricular activities).
 - b. Every subject teacher whose classes he/she has missed during the period of participation in the event **shall note down the no. of classes missed during this period. This number shall be uploaded on the ERP portal under the weightage column.**
 - c. Last date for uploading the attendance shall therefore be extended to **December 2nd, 2024, to facilitate students to claim such benefits.**
 - d. **The concerned faculty shall be responsible for addressing any grievances which arise from the student/university regarding the attendance compensation for ECA/Sports/NCC/NSS/ other co-curricular activities**

Sharda

Prof. Sharda Pasricha
Convenor,
Attendance Screening Committee

V. Ravi
Prof. V Ravi
Principal

प्रधानाचार्य
Principal
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