



SRI VENKATESWARA COLLEGE

दिल्ली विश्वविद्यालय

University of Delhi



**Annual Performance Appraisal Report
(Assistant Professor Stage I and Stage II)**

As per CAS 2018

(To be submitted at the end of every academic year)

Academic Year: 2023-2024

(Information provided should pertain to the academic year referred above)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters):
2. Father's Name/Mother's Name:
3. Date and Place of Birth:
4. Sex:
5. Marital Status:
6. Nationality:
7. Department:
8. Current Designation and Academic Level:
9. Date of Last Appointment/Promotion:
10. Category (SC/ST/OBC/PWD/General):
11. Address for Correspondence (with Pin code):

Address: _____

Telephone No: _____

Mobile No: _____

12. Permanent Address (with Pin code), in case different from Sl.No.11:



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13. Academic Qualifications:

Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Graduation						
Post-Graduation						
Other Examinations, if any						

14. Research Degree (s)

Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.				
Ph.D/ D.Phil.				
D.Sc/D.Lit.				

15. Courses taught at various levels during the academic year (Name the course giving details):

(a) Undergraduate:

(b) Postgraduate:

16. Field of Specialization under the Subject/Discipline:



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17. Details of Course/Programmes/Workshop/MOOCs attended or completed.

17.1 Details of refresher/orientation course/research methodology/workshop/syllabus up-gradation/teaching –learning-evaluation/technology programmes/Faculty Development Programme

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

17.2 MOOCs completed with e-certification

S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other)	E-certification no.

17.3 Contribution towards development of e-content/MOOCs in 4- quadrants

S.No.	Details of E-contents/MOOCs in 4-quadrants	Quadrants developed	No. of Modules	Course	Sponsoring agency	Year	Level (UG/PG/Other)

17.4 Contribution towards conduct of MOOCs

S.No.	Details of MOOC	Subject	Sponsoring agency	Level (UG/PG/Other)	E-certification no.



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PART-B: ACADEMIC PERFORMANCE ASSESSMENT

(Please refer to “Detailed Guidelines” for completing Part B)

SECTION B.1:

TEACHING, LEARNING, EVALUATION RELATED ACTIVITIES

1. Teaching Activity (Details of Lectures, Tutorials, Practicals, and other teaching related activities)

Grading Criteria:

1. 80% & above – Good
2. Below 80% but 70% & above – Satisfactory
3. Less than 70% - Not Satisfactory

S. No.	Year/ Semester	Course/ paper	Level (PG/UG)	Teaching Mode	Lectures/ Tutorials/Practicals/ Other related activities		% of Assigned Classes Taught
					Classes Assigned	Classes Taught	
Grading							

SECTION B.2

ADMINISTRATIVE SUPPORT, PARTICIPATION IN STUDENT’S CO-CURRICULAR AND EXTRA- CURRICULAR ACTIVITIES, PERSONAL DEVELOPMENT RELATED TO TEACHING AND RESEARCH ACTIVITIES.

2. Student related activities/ Research Activities

Grading criteria:

Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/coordinator, Warden etc.

S.No.	Nature of Activity		Institution/Departme	Period
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		Designation	nt	From	To

(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
				From	To

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level (UG/PG)	Institution/Department	Period	
				From	To

(d) Organising seminars/ conferences/workshops, other college/university activities.

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

(e) Evidence of actively involved in guiding Ph.D students.

Level of Guidance	Registered	Thesis/ Dissertation Submitted	Degree Awarded
Ph.D.			



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(f) Conducting minor or major research project sponsored by national or international agencies.

S.No.	Title	Period		Major/Minor	Sponsoring/ Funding Agency
		From	To		

(g) At least one single or joint publication in peer- reviewed or UGC list of Journals.

S. No.	Title of the Paper	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	Whether SCOPUS Indexed	Authorship	Reference number of UGC - CARE List

Note:

Impact factor to be determined as per Thomson Reuters list

The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

OVERALL GRADING FOR B.2

No. of Activities covered*	
Overall grading	

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)



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SUMMARY OF GRADING FOR THE ACADEMIC YEAR

S.No.	Activity	Section	Gradation (To be given/verified by HoD)
1.	Teaching Activity	B.1	
2.	Student Related /Research Activity	B.2	

Overall Grading for the Academic Year for the Section B.1 and B.2* _____

*Note: Overall Grading for the Academic Year is to be defined as follows:

Good: Good in teaching and satisfactory or good in activity in Section B.2. Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity in Section B.2.

Not Satisfactory: If neither good nor satisfactory in overall grading

PART-C: OTHER RELEVANT INFORMATION

(a) Membership/Fellowship of Learned bodies / Societies:

(b) Literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained:

(c) Please give details of any other credential, significant contributions, awards received, responsibilities, etc. not mentioned earlier.

(d) Future Plans (In approximately 150 words):

LIST OF ENCLOSURES: *(Please attach self-certified copies of certificates, sanction orders, papers, etc. wherever necessary)*



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| 9. | 19. |
| 10. | 20. |

PART D - DECLARATION

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date:

Place:

Signature & Designation of the Applicant

Certified that..... has been working as
.....in this Department since

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.



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The gradations have been verified on the basis of the performance of the applicant and the credentials/ documents provided and enclosed herewith by the applicant.

Head of the Institution



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Annual Performance Appraisal Report

[Assistant Professor Stage III and above]

As per CAS 2018

(To be submitted at the end of every academic year)

Academic Year: 2023-2024

(Information provided should pertain to the *academic* year referred above)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

18. Name (in Block Letters):
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20. Date and Place of Birth:
21. Sex:
22. Marital Status:
23. Nationality:
24. Department:
25. Current Designation and Academic Level:
26. Date of Last Appointment/Promotion:
27. Category (SC/ST/OBC/PWD/General):
28. Address for Correspondence (with Pin code):

Address: _____

Telephone No: _____

Mobile No: _____

29. Permanent Address (with Pin code), in case different from Sl.No.11:

APAR as per CAS 2018 (Assistant Professor Stage III and above)



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30. Academic Qualifications:

Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Graduation						
Post-Graduation						
Other Examinations, if any						

31. Research Degree (s)

Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.				
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32. Courses taught at various levels during the academic year (Name the course giving details):

(a) Undergraduate:

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33. Field of Specialization under the Subject/Discipline:



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34. Details of Course/Programmes/Workshop/MOOCs attended or completed.

17.1 Details of refresher/orientation course/research methodology/workshop/syllabus up-gradation/teaching –learning-evaluation/technology programmes/Faculty Development Programme

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

17.2 MOOCs completed with e-certification

S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other)	E-certification no.

17.3 Contribution towards development of e-content/MOOCs in 4- quadrants

S.No.	Details of E-contents/ MOOCs in 4-quadrants	Quadrants developed	No. of Modules	Course	Sponsoring agency	Year	Level (UG/PG/Other)

17.4 Contribution towards conduct of MOOCs

S.No.	Details of MOOC	Subject	Sponsoring agency	Level (UG/PG/Other)	E-certification no.



PART-B: ACADEMIC PERFORMANCE ASSESSMENT

(Please refer to “Detailed Guidelines” for completing Part B)

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					Classes Assigned	Classes Taught	
Grading							

SECTION B.2

ADMINISTRATIVE SUPPORT, PARTICIPATION IN STUDENT’S CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES, PERSONAL DEVELOPMENT RELATED TO TEACHING AND RESEARCH ACTIVITIES.

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Grading criteria:

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Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/coordinator, Warden etc.

S.No.	Nature of Activity		Institution/Department	Period
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		Designation		From	To

(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
				From	To

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level (UG/PG)	Institution/Department	Period	
				From	To

(d) Organising seminars/ conferences/workshops, other college/university activities.

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	To	

(e) Evidence of actively involved in guiding Ph.D students.

Level of Guidance	Registered	Thesis/ Dissertation submitted	Degree Awarded
Ph.D.			

(f) Conducting minor or major research project sponsored by national or international agencies.



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S.No.	Title	Period		Major/Minor	Sponsoring/ Funding Agency
		From	To		

(g) At least one single or joint publication in peer- reviewed or UGC list of Journals.

S. No.	Title of the Paper	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	Whether SCOPUS Indexed	Authorship	Reference number of UGC - CARE List

Note:

Impact factor to be determined as per Thomson Reuters list

The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
- First/Principal/Corresponding Author
- Joint Author

OVERALL GRADING FOR B.2

No. of Activities covered*	
Overall grading	

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)

SUMMARY OF GRADING FOR THE ACADEMIC YEAR

APAR as per CAS 2018 (Assistant Professor Stage III and above)



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S.No.	Activity	Section	Gradation (To be given/verified by HoD)
1.	Teaching Activity	B.1	
2.	Student Related /Research Activity	B.2	

Overall Grading for the Academic Year for the Section B.1 and B.2* _____

*Note: Overall Grading for the Academic Year is to be defined as follows:

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Satisfactory: Satisfactory in teaching and good or satisfactory in activity in Section B.2.

Not Satisfactory: If neither good nor satisfactory in overall grading



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SECTION B.3: RESEARCH AND ACADEMIC CONTRIBUTIONS

1. Published Research Papers in Referred/Peer-Reviewed or UGC listed Journals

S. No.	Title of the Paper	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	SCOPUS Indexed	Authorship	Reference number of UGC - CARE List

Note:

Impact factor to be determined as per Thomson Reuters list

The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

2. Publications (other than Research papers)

a.(i) Books authored as one of two authors/ First/Principal/Corresponding Author/ Joint Author

S.No.	Title of the Book	Authorship*	Level of Publisher (National / International)	Publisher (with city/ country) & Year of Publication	ISBN	Whether Refereed

*The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author



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a.(ii) Chapter in Edited Books

S.No.	Title of Edited Book	Title of Chapter	Authorship*	Publisher (with city/ country) & Year of Publication	ISBN	Whether Refereed

*The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

a.(iii) Books Edited as one of two Editor/ First/Principal/Corresponding Editor/ Joint Editor

S.No.	Title of the Book	Editorship*	Level of Publisher (National / International)	Publisher (with city/ country) & Year of Publication	ISBN	Whether Refereed

*The Editorship is to be filled as follows:

- One of Two Editors
- For more than two Editors:
 - First/Principal/Corresponding Editors

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- Joint Editors

b. Translation works in Indian and Foreign Languages by qualified faculties.
b.(i) Chapter or Research Paper

S. No.	Title of the Paper/Chapter	Journal/Book Name	Year	Vol. No.	Page No.	ISSN/ISBN No.	Impact Factor	Authorship*	Reference number of UGC - CARE List

*The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

b.(ii) Books Translated

S.No	Title of the Book	Authorship*	Publisher (with city/ country) & Year of Publication	ISBN	Whether Refereed

*The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

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3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

(a) Development of Innovative Pedagogy

S.No.	Name of the Module	Subject	Stream	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink

(b) Design of new Curricula and Courses

S.No.	Name of the Curricula/Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink

(c) Development of MOOCs

c.1 Development of complete MOOCs in 4 quadrant for a course with credits

S.No.	Details of MOOC (with no. of quadrant)	Credits	Course	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink

c.2 MOOCs (developed in 4 quadrant) per module/Lecture

S.No.	Details of MOOC (with no. of quadrant)	Details of Module	Course	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink

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c.3. Content writer/subject matter expert for each module of MOOCs (at least one quadrant)

S.No.	Details of MOOC (with no. of quadrant)	Details of Module	Course	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink

c.4. Course Coordinator for MOOCs (4 credit course)

S.No.	Details of MOOC (with no. of quadrant)	Credits	Course	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink

(d) Development of E-Content

d.1. Development of e-Content in 4 quadrants for a complete course/e-book

S.No.	Details of E-Content (with no. of quadrant)	Course/E-book	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink



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d.2. E-content (developed in 4 quadrants) per module

S.No.	Details of E-Content (with no. of quadrant)	Module	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink

d.3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)

S.No.	Details of E-content (with no. of quadrant)	Details of Module	Course	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink

d.4. Editor of e-content for complete course/paper/e-book

S.No.	Details of E-Content (with no. of quadrant)	Course/Paper/E-book	Subject	Organization for which it was developed	Level (UG/PG/Other)	Weblink



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4. (a) Research Guidance

Level of Guidance	Registered	Thesis/ Dissertation Submitted	Degree Awarded
Ph.D.			
MPhil./P.G. Dissertation			

(b) Research Projects Completed

S.No.	Title	Status of PI*	Duration (in months)	Period (From-to) Dates to be given	Total Grant/Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project

*Kindly indicate, whether you are Sole PI/PI/Co-PI in the project

(c) Research Projects ongoing

S.No.	Title	Status of PI*	Duration (in months)	Period (From-to) Dates to be given	Total Grant/Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project

*Kindly indicate, whether you are Sole PI/PI/Co-PI in the project

(d) Consultancy.

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S.No.	Title	Duration (in months)	Period (From-to) Dates to be given	Total Grant/Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Whether routed through Parent University/College

5. (a) Patents

S.No.	Title*	Area/Subject	Date of Award	Level (International National/)	Reference Number	Sponsoring Agency

*Only patents awarded are to be mentioned.

(b) Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

S.No.	Title *	Area/Subject	Date of publication/Submission	Level (International National/ State)	Reference Number	Sponsoring Agency

*Only Policy document published/submitted to bodies/organization detailed above shall be considered.

(c) Awards/Fellowship

S.No.	Name of Award/Honor *	Area/Subject	Name of Awarding Body	Level (International National)	Date

* Entries for awards made in this section should be from post graduation onwards only. Junior/Senior research fellowship and non-net fellowship should not be included.

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6. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S.No	Title of Lecture/Paper	Invited Lecutre/Resource Person/Paper presented	Nature of Programme *	Details	Level*	Date of presentation	Duration (in minutes)	Sponsoring Agency

*Seminar/FDP/Conference

** Level : International (Abroad)/ International (within country)/ National/ State/University.

(Please attach supporting documents wherever required)

PART-C: OTHER RELEVANT INFORMATION

(e) Membership/Fellowship of Learned bodies / Societies:

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-
- (f) Literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained:
- (g) Please give details of any other credential, significant contributions, awards received, responsibilities, etc. not mentioned earlier.
- (h) Future Plans (In approximately 150 words):

LIST OF ENCLOSURES: (*Please attach self-certified copies of certificates, sanction orders, papers, etc. wherever necessary*)

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PART D - DECLARATION

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the APAR as per CAS 2018 (Assistant Professor Stage III and above)



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information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date:

Place:

Signature & Designation of the Applicant

Certified that..... has been working as
.....in this Department since

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/ documents provided and enclosed herewith by the applicant.

Head of the Institution



150 GB: ENCLOSURE: 04

SRI VENKATESWARA COLLEGE: DHAULA KUAN NEW DELHI-110021

Ref. No.: SVC/Promotion/Minutes/2023

Date 29.08.2023

MINUTES

Minutes of Selection Committee Meeting for Promotion from Associate Professor to Professor (Level 13A to 14) in Department of English, Sri Venkateswara College under Career Advancement Scheme (CAS) 2018-reg.

A meeting of the Selection Committee was held on 29.08.2023 at 11:00 AM in the International Guest House, University of Delhi to consider promotion of Dr. Rina Ramdev, Associate Professor, Department of English from Associate Professor to Professor i.e. Pay Level 13A to 14 (Stage IV to Stage V). The meeting was attended by the following members:

- | | | |
|---------------------------------|---|-----------------------|
| 1. Chairman | - | Prof. P. Venkatesu |
| 2. Vice Chancellor's Nominee | - | Prof. Ratnabali |
| 3. Vice Chancellor's Nominee | - | Prof. Raj Kumar |
| 4. SC/ST/OBC/Minority/Women/PwD | - | Prof. M.S. Kalon |
| 5. Subject Expert | - | Prof. Anjana Sharma |
| 6. Subject Expert | - | Prof. Ira Raja |
| 7. Principal | - | Prof. C. Sheela Reddy |

After Interview and Evaluation of the Annual Performance Appraisal Reports (APAR) and the Performance Based Appraisal System (PBAS) proforma of Dr. Rina Ramdev, the Committee recommended the promotion of Dr. Rina Ramdev as per the details given below:

S.No.	Name	Stage of Promotion	Assessment Period	Date of Eligibility
1	Dr. Rina Ramdev	Stage IV to Stage V From Associate Professor Level 13A to Professor Level 14	12.07.2020 to 11.07.2023	12.07.2023

The Selection Committee further recommended that her candidature is found satisfactory in all respects as per the requirements of CAS-2018 and hence the promotion is accorded to Dr. Rina Ramdev as Professor (Level 14) from the date of eligibility.

P. Venkatesu

Prof. P. Venkatesu
Chairman

K. Ratnabali
29/8/23

Prof. Ratnabali
Vice Chancellor's Nominee

Raj Kumar

Prof. Raj Kumar
Vice Chancellor's Nominee

M.S. Kalon
29/8/23

Prof. M.S. Kalon
SC/ST/OBC/Minority/Women/PwD

Anjana Sharma

Prof. Anjana Sharma
Subject Expert

Ira Raja
29.8.23

Prof. Ira Raja
Subject Expert

C. Sheela Reddy
29.8.23

Prof. C. Sheela Reddy
Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021



150 GB: ENCLOSURE: 04

SRI VENKATESWARA COLLEGE: DHAULA KUAN NEW DELHI-110021

Ref. No.: SVC/Promotion/Minutes/2023

Date 29.08.2023

(7)

MINUTES

Minutes of Selection Committee Meeting for Promotion from Associate Professor to Professor (Level 13A to 14) in Department of Zoology, Sri Venkateswara College under Career Advancement Scheme (CAS) 2018-reg.

A meeting of the Selection Committee was held on 29.08.2023 at 10:00 AM in the International Guest House, University of Delhi to consider promotion of Dr. Anita Verma, Associate Professor, Department of Zoology from Associate Professor to Professor i.e. Pay Level 13A to 14 (Stage IV to Stage V). The meeting was attended by the following members:

- | | | |
|---------------------------------|---|------------------------|
| 1. Chairman | - | Prof. P. Venkatesu |
| 2. Vice Chancellor's Nominee | - | Prof. Balam Pani |
| 3. Vice Chancellor's Nominee | - | Prof. Neeta Sehgal |
| 4. SC/ST/OBC/Minority/Women/PwD | - | Prof. M.S. Kalon |
| 5. Subject Expert | - | Prof. Rina Chakraborty |
| 6. Subject Expert | - | Prof. Rita Singh |
| 7. Principal | - | Prof. C. Sheela Reddy |

After Interview and Evaluation of the Annual Performance Appraisal Reports (APAR) and the Performance Based Appraisal System (PBAS) proforma of Dr. Anita Verma, the Committee recommended the promotion of Dr. Anita Verma as per the details given below:

S.No.	Name	Stage of Promotion	Assessment Period	Date of Eligibility
1	Dr. Anita Verma	Stage IV to Stage V From Associate Professor Level 13A to Professor Level 14	28.05.2020 to 27.05.2023	28.05.2023

The Selection Committee further recommended that her candidature is found satisfactory in all respects as per the requirements of CAS-2018 and hence the promotion is accorded to Dr. Anita Verma as Professor (Level 14) from the date of eligibility.

Prof. P. Venkatesu
Chairman

Prof. Balam Pani
Vice Chancellor's Nominee

Prof. Neeta Sehgal
Vice Chancellor's Nominee

Prof. M.S. Kalon
SC/ST/OBC/Minority/Women/PwD

Prof. Rina Chakraborty
Subject Expert

Prof. Rita Singh
Subject Expert

Prof. C. Sheela Reddy
Principal

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Sri Venkateswara College
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SRI VENKATESWARA COLLEGE: DHAULA KUAN NEW DELHI-110021

Ref. No.: SVC/Promotion/Minutes/2023

Date 06.10.2023

MINUTES

Minutes of Screening cum Evaluation Committee Meeting for Promotion in Department of Hindi, Sri Venkateswara College under Career Advancement Scheme (CAS) 2018-reg.

A meeting of the Screening cum Evaluation Committee was held in hybrid mode on 06.10.2023 at 11:30 AM in the Principal's Office to consider promotion under CAS-2018 in the Department of Hindi from Assistant Professor Pay Level 11 to Assistant Professor Pay Level 12 (Stage II to Stage III). The meeting was attended by the following members:

- | | | |
|------------------------------|---|----------------------------|
| 1. Vice Chancellor's Nominee | - | Prof. Mohan |
| 2. Vice Chancellor's Nominee | - | Prof. Manju Mukul Kamble |
| 3. Senior Faculty Member | - | Prof. Richa Misra |
| 4. Acting Principal | - | Prof. K. Chandramani Singh |

Online meeting link: <https://meet.google.com/uwg-ihwa-yn?hs=224>

After Screening and Evaluation of the Annual Performance Appraisal Reports (APAR) and the Performance Based Appraisal System (PBAS) proforma of following candidate, the Committee recommended the promotion as per the details given below:


S.No.	Name	Stage of Promotion	Assessment Period	Date of Eligibility
1	Dr. Jitendra Veer Kalra	Stage II to Stage III From Assistant Professor Level 11 to Assistant Professor Level 12	20.06.2018 to 19.06.2023	20.06.2023

The Screening cum Evaluation Committee further recommended that candidature of above candidate is found satisfactory in all respects as per the requirements of CAS-2018 and hence the promotion is accorded to above candidate as Assistant Professor (Level 11 to 12) from the date of eligibility.


Prof. Richa Misra
Senior Faculty Member


Prof. Mohan
Vice Chancellor's Nominee


Prof. Manju Mukul Kamble
Vice Chancellor's Nominee


Prof. K. Chandramani Singh
Acting Principal
PRINCIPAL (Acting)
Sri Venkateswara College
(University of Delhi)
Dhaulta Kuan, New Delhi-110021


Chairman
S.V. College Governing Body
Dhaulta Kuan
New Delhi-110021



SRI VENKATESWARA COLLEGE : DHAULA KUAN : NEW DELHI - 110 021


Minutes of the Departmental Promotion Committee meeting to consider the promotion to the post of Laboratory Assistant through promotion (DPC) held at 10.00 AM on Tuesday, the 4th July, 2023 in the Committee Room, 1st Floor, Durgabai Deshmukh Block of the College

Members Present:

1. Prof. C. Sheela Reddy
Principal - Chairperson
2. Mr. Prashant Nagar
Deputy Registrar, UDSC & Registrar's nominee - Member
3. Mr. Akhilesh Kumar Jha
Assistant Registrar, DU & Director's nominee - Member
4. Mr. Ram Karan Jatav
Assistant Registrar (Exams), UDSC (in place of AO) - Member
5. Dr. Sarika Yadav
Teacher-in-charge, Dept. of Biochemistry - Member
6. Pawan
Mr. Sameer Lakra
Assistant Registrar, DU & SC/ST/OBC/PwBD observer - Member

As per the approved Roster and Information provided by the College, one post of Laboratory Assistant is lying vacant to be filled through promotion (DPC).

The Members of the Committee have gone through the approved Recruitment Rules (Non-Teaching Employees) 2020 of the University of Delhi, Service Record of the individual official, APARs, Educational Qualifications, Vigilance Clearance, approved rosters etc. and recommended the promotion of Mr. Narendra Thapa for appointment as Laboratory Assistant (Level 4) through Promotion (DPC) w.e.f. the date of joining.


(RAM KARAN JATAV)
Asst. Registrar
4/7/2023


(AKHILESH KUMAR JHA)
Asstt. Registrar & Membr
4/7/23


(PAWAN(SAMEER LAKRA))
Asst.Registrar & Member


(PRASHANT NAGAR)
Dy. Registrar, UDSC & Member


(Dr. SARIKA YADAV)
TIC, Biochem. & Member
4/7/2023


(Prof. C. SHEELA REDDY)
Principal & Chairperson



SRI VENKATESWARA COLLEGE : DHAULA KUAN : NEW DELHI – 110 021

Minutes of the Departmental Promotion Committee meeting to consider the promotion to the post of Laboratory Assistants through promotion (DPC) held at 4.00 PM on Tuesday, the 5th September, 2023 in the Committee Room, 1st Floor, Durgabai Deshmukh Block of the College


Members Present:

- | | | | |
|----|---|---|-------------|
| 1. | Prof. K. Chandramani Singh
Acting Principal | - | Chairperson |
| 2. | Mr. Prashant Nagar
Deputy Registrar, UDSC & Registrar's nominee | - | Member |
| 3. | Mr. Kapil Aggarwal
Joint Finance Officer, DU & Director's nominee | - | Member |
| 4. | Mr. T. Vengadesan
Joint Registrar (Finance) & SC/ST/OBC/PwBD observer | - | Member |
| 5. | Mr. Ram Karan Jatav
Assistant Registrar (Exams), UDSC (in place of AO) | - | Member |
| 6. | Prof. Veena Budhraj
Teacher-in-charge, Dept. of Statistics | - | Member |

As per the approved Roster and Information provided by the College, two posts of Laboratory Assistant are lying vacant consequent to the retirement of Mr. V.V.A.V. Prasada Rao and Mr. N. Krishna Rao and the same are to be filled through promotion (DPC).

The Members of the Committee have gone through the approved Recruitment Rules (Non-Teaching Employees) 2020 of the University of Delhi, Service Record, APARs, Educational Qualifications, Vigilance Clearances of the individual officials & approved rosters etc. and recommended the promotion of Mr. K.V.M.V. Prasada Rao and Mr. Uday Singh Saini, Laboratory Attendants as Laboratory Assistants (Level 4) through Promotion (DPC) w.e.f. the date of their joining.


(RAM KARAN JATAV)
Asst. Registrar & Member


(PRASHANT NAGAR)
Dy. Registrar & Member


(KAPIL AGGARWAL)
J.F.O. & Member
05/9/2023


(T. VENGADESAN)
J.R. (Finance) & Member


(Prof. VEENA BUDHRAJA)
TIC, Statistics & Member


(Prof. K. CHANDRAMANI SINGH)
Ag. Principal & Chairperson


PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021