

**SRI VENKATESWARA COLLEGE LIBRARY : DHAULA KUAN, NEW DELHI
(UNIVERSITY OF DELHI)**

PHOTO

MEMBERSHIP FORM

Name : Mr. /Miss. _____

Course : _____ Roll No. _____

Year : _____

Subjects : _____

Father's Name &
Address (Office) : _____

Residential Address
(Present & Permanent) : _____

Tel./Mobile No. _____ E.mail : _____

Guidelines for Library Members

1. The student must carry the bar-coded ID card with him / her to get the books issued / returned and to access Internet browsing facility.
2. The students are not permitted to use of other's ID card for any use in the library. The loss of ID card should be immediately reported to the college office, so that a duplicate card may be issued.
3. Details regarding the no. of books to be issued to each member at a time, maximum no. of days and overdue charges.

S. No.	Member Category	No. of Books Issued	Max. no. of days	Overdue Charges
1.	B.A., B.Sc. B.Com, PGDBMT students	4	14days	Re. 1.00 per day for first 15 days. Rs. 1.00 per day there of.
2.	M.A., M.Sc. students	6	14 days	-do-
3.	CCTTM students	2	14 days	-do-
4.	Teaching Staff	10	30 days	-
5.	Non Teaching Staff	6	14 days	-

(P.T.O.)

