



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2018/P/1004

Urgent/Out Today/By Hand/

11th October, 2018

Sexual Harassment of Women at workplace
(Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013)

INTERNAL COMPLAINT COMMITTEE (ICC)

The college is committed to provide a safe and conducive work and academic environment to students and its employees. The college is extremely alert to matter pertaining to any kind of harassment and gender sensitivity.

Accordance with the Section 4(1) of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013), the college has constituted an Internal Complaint Committee against sexual harassment to look into the complaints of sexual harassment to look into the complaints of sexual harassment of girl students and women employees. Any women aggrieved in this matter may fearlessly approach the presiding officer of Internal Complaint Committee against sexual harassment.

In view of the above the Internal Complaint Committee (ICC) comprising the following Staff Members is constituted for maintenance of Discipline in the college:-

S.No	Name of the Members	Designation	Contact No & E-mail ID
1.	Dr Vibha Saxena	Presiding officer & Associate professor , Department of Chemistry	9810217094 vibhasaxena.svc@gmail.com
2.	Dr Anita Verma	Associate Professor , Department of Zoology	9818311447 dranitaverma@yahoo.com
3.	Dr Neeraj Sahay	Associate Professor , Department of History	9810086203 neeraj.sahay1@gmail.com
4.	Mr Virendra Kumar	Administrative Officer	9818752834 adminofficer@svc.ac.in
5.	Ms T.V. Padmavathi	Laboratory Assistant , Department of Bio-Chemistry	9958584377 padmasvc76@gmail.com
6.	Ms Dahlia Sen Oberoi	Advocate & Proprietor, Delhi High Court	9811117616 dahlia@sen-oberoi.com
7.	Ms Prachi Gupta	Students' Representative B.Sc (Hons) Mathematics Part-III (1716155)	9416656070 guptaprachi9815@gmail.com
8.	Ms Nainika Singh	Students' Representative B.Com Part-II (0917033)	9839891854 nainikabayasi@gmail.com
9.	Mr Ankit Sharma	Students' Representative B.Sc (Hons) Electronics Part-II (1617008)	8053621173 ankitjatinaj3@gmail.com

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Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021


Notes:-

1. The term of office of the members of the ICC shall be for a period of three years. However, one-third of the members of the ICC may change every year.
2. The tenure of the students' representatives is for a one-year period. Accordingly, the tenure of Ms Prachi Gupta will end on 20th March 2019 while Nainika Singh and Mr Ankit Sharma serve as Students' Representatives till 10th October 2019, as per rules.
3. The members appointed from amongst the non-government organizations or associations shall be paid such fee or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
4. The (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013) may be viewed at <http://wcd.nic.in/wcdact/womenactsex.pdf>

Dr P. Hemalatha Reddy
Principal

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(University of Delhi)
Dhaura Kuan
New Delhi-110 021

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Copy forwarded to the following for information and necessary action:-

Administrative Officer/Section Officers (Administration & Accounts)/Dealing Assistants/Hands (Administration & Accounts)/ All Concerned/Staff Notice Board /College Website/File.

Administrative Officer
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

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