



Dr. P. Hemalatha Reddy
Principal

శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Benito Juarez Road, Dhaula Kuan, New Delhi-110021
Ph.: 011-24112196, 24118590, Telefax : 011-24118535
principal@svc.ac.in

Ref.No.SVC/Neerajana/2018

06.02.2018

NOTICE

Inviting quotations for Printing of College Magazine "Neerajana"

Sealed Quotations are invited from the eligible, reputed Printers for printing of college Magazine "Neerajana" as per the specifications mentioned below:

1. No of copies - 1000 only (in the first run)
2. Size after cutting - 11.81"x 8.46" {i.e. 30 cm x 21.5 cm: Length x breadth}
3. Languages - English
Hindi
Sanskrit
Tamil
Telugu
4. Total No. of pages - 132 sides – (32 colour + 100 black and white)
 - (a) 16 sides Colour – on regular pages
 - (b) 16 sides colour – on Art Paper
 - (c) 32 pages - English }
 - (d) 32 pages – Hindi }
 - (e) 12 pages – Sanskrit } Black & White
 - (f) 12 pages – Tamil }
 - (g) 12 pages – Telugu }
5. Dividers (Colour) - Between each of the language sections
6. Effects - Offset Colour Cover pages (Back &Front) of college Magazine, UV for dividers and covers

....2/-



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|----|-----------|---|--|
| 7. | Type Face | - | 10 pt. to 14 pt. for the text higher type face for titles/sections/chapter headings etc. |
| 8. | Printing | - | High Quality Laser Composing and Photo Offset Printing |
| 9. | Binding | - | Perfect binding |

Materials to be used:

- | | | |
|-------|---|---|
| Paper | - | 300 GSM Textured Paper for the Front & Black Cover
130 GSM gloss paper for pages
250 GSM for divides with embossing in colour |
|-------|---|---|

Terms & Conditions:

1. Two sets of proof-sheets are to be submitted to the college within ten days of receiving the manuscript.
2. Delivery of the printed and bound copies of the magazine is to be done within ten days of the final print order.
3. Sealed Envelope should clearly mention on the top "Quotation for Printing – Neerajana".
4. Samples of the Papers/Materials and all effects required are to be submitted along with the quotation with affidavit of Printing.

The Sealed **Technical & Financial Bids** (separately) shall reach the undersigned on or before Monday, the 19th February, 2018 by Registered Post/Courier or By Hand addressed to:

The Principal
Sri Venkateswara College
Benito Juarez Road
Dhaulta Kuan
New Delhi – 110021

.....3/-



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Note:

1. Printer may contact the Caretaker (Mr.Sandeep) at Room No.108, First Floor, Arts Block, for specimen copy during the working hours from Monday to Friday 9.00 AM to 4.00 PM
2. Our requirement of QUALITY is not to be compromised.
3. For the above, it is necessary for the Printer to submit printed samples of all the above mentioned papers and all above mentioned effects. This will be a criterion for short listing the quotations. Failure to comply may result in immediate disqualification.
4. It is desirable that the printer has an in-house design and proof-reading facility
5. Please quote the charges as per the specifications mentioned in page 1
6. Please supply print samples of all effects of laser composition and offset printing.

PRINCIPAL