



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2017/P/ 846

30th August, 2017

IMPORTANT INSTRUCTIONS
(STUDENTS UNION ELECTION :: 2017-2018)

1. The Students may be permitted for the same on only three days i.e. from 07th September, 2017 To 09th September, 2017. The Canvassing is allowed inside the Class Room(s) for not more than five minutes in each Class with the permission of the concerned teacher, as already notified.
2. All the relevant documents related to Venkateswara College Students' Union/DUSU Elections 2017-2018 will be available on the Delhi University website and the Sri Venkateswara College website.
3. Nomination forms can be downloaded from the DU website i.e. www.du.ac.in and College website i.e. www.svc.ac.in respectively.
4. The College will have CCTV Surveillance and Videography at the entry and exit point during the election process especially on the counting day to adhere to the code of conduct and the directives of the Hon'ble Supreme Court in this regard.
5. The students may be allowed for one page profile on the Facebook and Election Website of Delhi University after due processing and control by a screening and scrutiny committee to be nominated by the Chief Election Officer.
6. A Grievance committee headed by the Principal & Election Officer of the college is formed for clarifications and smooth functioning of the Sri Venkateswara College Students' Union/DUSU Elections.
7. The following e-mails have been provided for grievances/queries/clarifications related to Sri Venkateswara College Students' Union/DUSU Elections:-
principal@svc.ac.in or neeraj.sahay1@gmail.com

All of this will help your reducing paper work.

Note :- Any addendum/corrigendum shall be posted on the college website only.

nsahay
Dr Neeraj Sahay
Returning Officer
Sri Venkateswara College Students' Union

Sud
Dr P.Hemalatha Reddy
Principal
Election Officer
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded to the following for information and necessary action:-

1. Mr Virendra Kumar, Administrative Officer.
2. Mr Pawan Kumar Pandey, Section Officer (Administration).
3. Mr Madan Lal Gautam, In-Charge (Accounts Branch).
4. Mr J.P.Mishra, Mr Rajiv Goel, Mr Sudesh Kumar, Mr Kumar Ashish, Mr U.R.R.Narendra, Mr Durgesh Mudgal, Mr Arun Sharma and Mr Pankaj Bhati, Dealing Assistants/Hands (Administration).
5. All concerned/College Website/Notice Board (Staff & Students)/File.

adul
Administrative Officer
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021