



Sri Venkateswara College
(University of Delhi)

Ref No : SVC/Admn/2017/P/ 792

14th June, 2017

RULES FOR REFUND OF FEE FOR THE CANDIDATES OF POST-GRADUATE COURSES

(vide University letter No Acad.I/Refund of Fee/2013/413 dated 07th November, 2013)

Subject:-Rules for Refund of Fee for the candidates of Post-Graduate Courses on account of Withdrawal/Cancellation of Admission, Migration etc.

	Reason for seeking refund	Quantum of fee to be refunded
(A)	When a candidate applies for withdrawal of admission before the last date of admission.	Full Fee after deduction of Rs 250/-.
(B)	When a candidate applies for withdrawal of admission after the last date of admission on 31 st August of the year of admission.	Full Fee after deduction of Rs 500/-.
(C)	When a candidate applies for withdrawal of admission after 31 st August and on or before 16 th September of the year of admission.	Full Fee after deduction of Rs 1000/-.
(D)	When a candidate applies for withdrawal of admission after 16 th September of the year of admission.	No fee will be refunded.

Note :- The refund of fee shall be made as per revised/modified rules circuled by the University of Delhi from time to time.

Dr S.Venkata Kumar
Convenor, Admission Committee

Dr P Hemalatha Reddy
Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded for information and necessary action to :-

1. Teacher-in-Charge/Admission-in-Charge of the respective departments.
2. Mr Virendra Kumar, Administrative Officer.
3. Mr Pawan Kumar Pandey, Section Officer (Administration).
4. Mr Madan Lal Gautam, In-Charge, Accounts Section.
5. Mr J.P.Mishra, Mr Rajiv Goel, Mr Sudesh Kumar, Mr URR Narendra, Mr Durgesh Mudgal, Mr Pankaj Bhati and Mr Arun Sharma, Dealing Assistants/Dealing Hands (Administration).
6. All Concerned/College Notice Board/College Website/File.

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