



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2017/P/ 792


14th June, 2017

Guidelines for Assessment of Merit for Admissions for 2017-2018
(Implementation of Reservation Policy in Admissions)

1. This is for the information, and necessary action by all the concerned that there shall be no Additional Eligibility Criteria, subject combinations pertaining to the Best of Four Subjects (BFS) for SC/ST applicants seeking admissions under Commerce and Humanities Streams. It is a statutory obligation on the part of College to fill all seats reserved for Scheduled Caste/Scheduled Tribe candidates, as per allotment made by the College/University of Delhi. The Colleges shall not refuse admission to any SC/ST candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.
2. The merit list for the general category seats will comprise of all the candidates in the order of merit. No one will be excluded from the same. In other words, it will also include SC/ST/OBC candidates if they come in the general merit. A candidate cannot be excluded from the general category merit list just because he belongs to SC/ST/OBC. Such a candidate is entitled to be considered under the general category, as well as under the reserved category. Admission to open category seats will be strictly in the order of merit without excluding SC/ST/OBC candidates as per university rules.
3. It may kindly be ensured that the percentage of reservations for the SCs (15%), ST (7.5%) and OBCs (27%) is calculated on the basis of the actual admission made in each course excluding the supernumerary seats on account of Sports/ECA, Foreign Candidates, Children/Widows of eligible Armed Forces Personnel (CW Category), Persons with Disabilities (PWD) and not on the basis of Sanctioned intake capacity as per rules, vide university circular number Acad./2012-2013/Reserv./UG/PG/247 dated 14.07.2012 regarding calculation of the number of seats reserved for the SCs, STs, and OBCs on the basis of total number of admissions made in each course.

It is pertinent to mention here that If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India schedule. The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence and (d) the appropriate Govt. of India schedule under which his/ her caste/ tribe is approved by it as SC or ST. If the applicants do not have the SC or ST caste/tribe certificate at the time of upload, the applicant may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid SC or ST caste/tribe certificate. However, if an SC/ST Applicant seeks admission under some other category (for example: PC/Employee Ward etc.) the applicant should satisfy the minimum eligibility requirement for that category.

Candidates seeking admission under SC/ST/OBC category should have certificates in their own name only.


Dr S. Venkata Kumar
Convenor, Admission Committee


Dr P. Hemalatha Reddy
Principal
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded for information and necessary action to:-

1. Teacher-in-Charge/Admission-in-Charge of the respective departments.
2. Mr Virendra Kumar, Administrative Officer.
3. Mr Pawan Kumar Pandey, Section Officer (Administration).
4. Mr Madan Lal Gautam, In-Charge, Accounts Section.
5. Mr J.P. Mishra, Mr Rajiv Goel, Mr Sudesh Kumar, Mr URR Narendra, Mr Durgesh Mudgal, Mr Pankaj Bhati and Mr Arun Sharma, Dealing Assistants/Dealing Hands (Administration).
6. All Concerned/College Notice Board/College Website/File.


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