



SRI VENKATESWARA COLLEGE  
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2017/P/ 792

15<sup>th</sup> June, 2017

OFFICE ORDER

As per the university letter number PCTO/103/2014/1260-B dated 25<sup>th</sup> June, 2014 received from the Proctor, University of Delhi, Dr K.Chandramani Singh, Associate Professor, Department of Physics has been appointed as a Nodal Officer with immediate effect to assist the candidates belonging to North East community/regions. It is every one's bounden duty to look after the wellbeing of north east candidate. It may be ensured that any discrimination and harassment is prevented and a congenial atmosphere is created in which north east candidates feel safe and secure.

Furhter, a committee comprising the following staff members is constituted giving due representation to the north east candidates to share their views and handle their day-to-day affairs, if any, and hold periodical review meetings to deal with any problems being faced by the north east candidates.

S.No.	Name of the Staff	Designation, Address & Tel No	e-mail ID
1.	Dr K.Chandramani Singh	Nodal Officer & Associate Professor Department of Physics Sri Venkateswara College New Delhi-110 021 Mobile No : 85273 24499.	<a href="mailto:kongbam@gmail.com">kongbam@gmail.com</a>
2.	Dr Vibha Saxena	Associate Professor Chemistry Department Sri Venkateswara College New Delhi-110 021 Mobile No : 98102 17094.	<a href="mailto:vibhasaxena.svc@gmail.com">vibhasaxena.svc@gmail.com</a>
3.	Dr Neeraj Sahay	Associate Professor Department of History Sri Venkateswara College New Delhi-110 021 Mobile No : 98100 86203.	<a href="mailto:neeraj.sahay1@gmail.com">neeraj.sahay1@gmail.com</a>
4.	Mr Virendra Kumar	Administrative Officer Sri Venkateswara College New Delhi-110 021 Mobile No : 98187 52834	<a href="mailto:adminofficer@svc.ac.in">adminofficer@svc.ac.in</a>
5.	Mr Pawan Kumar Pandey	Section Officer (Administration) Sri Venkateswara College New Delhi-110 021 Mobile No : 98118 18655	<a href="mailto:pkpandey@svc.ac.in">pkpandey@svc.ac.in</a>

*S. Venkata Kumar*  
Dr S.Venkata Kumar  
Convenor, Admission Committee

*P. Hemalatha Reddy*  
Dr P Hemalatha Reddy  
Principal

Copy forwarded for information and necessary action to :-

1. Teacher-in-Charge/Admission-in-Charge of the respective departments.
2. Mr Virendra Kumar, Administrative Officer.
3. Mr Pawan Kumar Pandey, Section Officer (Administration).
4. Mr Madan Lal Gautam, In-Charge, Accounts Section.
5. Mr J.P.Mishra, Mr Rajiv Goel, Mr Sudesh Kumar, Mr URR Narendra, Mr Durgesh Mudgal, Mr Pankaj Bhati and Mr Arun Sharma, Dealing Assistants/Dealing Hands (Administration).
6. All Concerned/College Notice Board/College Website/File.

PRINCIPAL  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

*P. Hemalatha Reddy*  
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