



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2017/P/ 724

24th March, 2017

STAFF NOTICE


Dear Colleagues,


The College Annual Day Function will be held on 21st April, 2017 at 10:30 AM in the College Campus.

All the teachers who are associated with research work, published Research or General articles in journals or Magazines; attended conference(s)/seminar(s)/symposia/Workshop(s) etc. during the academic year 2016-2017 are requested to submit the particulars in the prescribed proforma, duly filled in and signed, to the under signed on or before 07th April, 2017.

The Information is required for presentation of Faculty activities at the College Annual Day Function to be held in the College Premises as per schedule to be announced shortly.

Your co-operation is most solicited.


H.C. Tandon
Staff Advisor (Students)


Dr P. Hemalatha Reddy
Principal
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded for information and necessary action to -

1. Conveners/Coordinators/Teacher-in-Charge of respective Committees/Associations/Departments.
2. Mr Virendra Kumar, Administrative Officer.
3. Mr Pawan Kumar Pandey, Section Officer (Administration).
4. Mr Madan Lal Gautam, In-Charge, Accounts Section.
5. Mr J.P.Mishra, Mr M.L.N.Murty, Mr Rajiv Goel, Mr Sudesh Kumar, Mr Kumar Ashish, Mr URR Narendra, Mr Durgesh Mudgal, Mr Narendra Bhardwaj and Mr Pankaj Bhati, Dealing Assistants/Dealing Hands (Administration).
6. All Concerned/College Notice Board/College Website/File.


Administrative Officer
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn//P/

Date :

ANNUAL REPORT OF THE TEACHER FOR
THE ACADEMIC YEAR.....

All the Teachers are requested to submit the information to the Principal for presentation of Faculty Activities in the College Annual Report well in time.

1. Name of the Teacher ::
2. Designation ::
3. Department ::
4. **Academic Record** (Additional Qualification (s) acquired, if any)
::
5. **Research Scheme(s) obtained, if any**
(Major/Minor) ::
 - a) Title of the Project ::
 - b) Source of Funds/agency and amount sanctioned ::
6. Conference(s)/Seminar(s)/Symposia/
Work Shop(s) attended during the current
academic session. ::
 - a) National ::
(Give details)
 - b) International ::
(Give details)

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