



Ref No : SVC/Admn/2016/P/

21<sup>st</sup> September, 2016

**DELHI UNIVERSITY SEMESTER EXAMINATIONS 2016-2017**  
(For Undergraduate Courses :: Semester I/III/V and II/IV/VI :: I/II/III Year)

**LAST DATE :: 07<sup>th</sup> October, 2016**

All the college students of B.A. (Programe), B.A. (Hons), B.Com, B.Com (Hons), B.Sc (Programme) Life Sciences and B.Sc (Hons) (I Year/II Year/III Year) during the academic year 2016-2017 are directed to submit the Examination Form (ONLINE) along with examination fee, if any, for Delhi University Semester Examinations I/III/V and II/IV/VI (I Year/II Year/III Year) to be held in November/December, 2016 and May/June, 2016 respectively, as per university rules.

**INSTRUCTIONS TO THE CANDIDATES** :- It is pertinent to mention here that only those students shall be permitted to fill the Online Examination Form who have already paid the admission fee as per schedule, already notified. The following steps may be followed for successful completion of the same:-

- Please go to College Website i.e. [www.svc.ac.in](http://www.svc.ac.in) & click on "Exams & IA" and follow the guidelines.
- The online examination fee payment may be made from 00:00 hrs of 28<sup>th</sup> September, 2016 and closes by 23:59 hrs of 07<sup>th</sup> October, 2016. No further extension of last date shall be permitted under any circumstances.
- For assistance, if any, Mr Kumar Ashish, Junior Assistant (Accounts) may be contacted at e-mail [kashish@svc.ac.in](mailto:kashish@svc.ac.in)

**Mode of Payment of Examination Fee:-** The balance amount of examination fee can be paid by Credit Card/Debit Card/Net Banking/Demand Draft within the stipulated time . Please do not wait until the last day for the submission. Please complete the process for submission of examination form and fee to be paid, if any, within the stipulated period, well in time.

**IMPORTANT NOTES**

1. All the students admitted provisionally to various Undergraduate Courses (I Year/II Year/III Year) available in the college during the academic year 2016-2017 are requested to access the college website ([www.svc.ac.in](http://www.svc.ac.in)). The Examination Form duly completed in all the respects along with balance amount of Examination Fee, if any, is required to be submitted ONLINE within the stipulated period as per schedule announced by the College/University of Delhi.
2. The students admitted under PWD (Persons with Physical Disabilities) Quota shall be waived off all the fees payable including the Examination Fee and other University Fees as per university circular number Aca./082/2001/PWD/2012-13/355 dated 13<sup>th</sup> September, 2012 received from the Deputy Registrar (Academic), University of Delhi. However, they will be required to fill the Online University Examination Form as per requirements.
3. While filling the online Examination Form, the students must ensure that all the paper(s)/subject(s) mentioned by them in the Online Examination Form are strictly in accordance with the paper(s)/subject(s) offered by the respective departments and the Teacher-in-Charge of the respective department has been consulted properly. Further, all other particulars filled in the Examination Form are correct in all the respects as per records.
4. The students who have Essential Re-appear (ER)/Improvement at certain paper/subject (s) at undergraduate level of Semester I/III are required to fill the necessary particulars (online) strictly as per the Statement of Marks downloaded from the university website.

Contd Page...2/.....

603  
21.09.2016

Ag. PRINCIPAL  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

