



Sri Venkateswara College  
(University of Delhi)

SVC 550  
28/July/2016

Ref No : SVC/Admn/2016/P/

28<sup>th</sup> July, 2016

**NOTIFICATION**

This is for the information to all the concerned that the merit list for admission to various undergraduate courses available during the current academic year 2016-2017, in the college, displayed on the College Website/Notice Board, is strictly in accordance with the data provided by the University of Delhi. This is further on the basis of marks as entered as calculated by the candidates seeking admission in the college.

**Please note that all the admissions are purely provisional and subject to further detailed verification and confirmation by the Competent Authority.**

**IMPORTANT STEPS FOR ADMISSION**

1. If you qualify the Merit List, get your Statement of Marks and SC/ST/OBC/PWD/Kashmiri Migrant Certificate (if admission is sought under reserved quota) verified by the college official (s) deputed. After verification, please proceed to the allotted room specified for admission.
2. Submit Original Certificates + One Set of Attested or Self Attested Photocopies of all necessary original Certificates/documents + 3 passport size plain photographs along with the Delhi University online generated admission Form + Student Identity Card Form. Please download the Identity Card Form from the College Website ([www.svc.ac.in](http://www.svc.ac.in)) >> Download Center >> Select Category (Student) and submit the same duly filled and completed in all the respect to the Teacher-in-Charge/Admission-in-Charge of the respective department.
3. Please fill the University Enrolment Form (Green in Colour), as provided by the Teacher/Admission-in-Charge of the respective departments correctly as per Class X Certificate/marks sheet. Please ensure that no columns are left blank. You must sign on the photograph and space provided in the University Enrolment Form.
4. After admission formality is completed, obtain the Admission Slip from the Teacher-in-Charge/Admission-in-Charge of the concerned department.
5. Please pay the admission fee as per university guidelines and schedule within the stipulated period.
6. Please submit necessary information on the college portal soon after payment of admission fee to update the admission. The candidates may access the college website ([www.svc.ac.in](http://www.svc.ac.in)) for the needful.
7. It may be noted that the admission process shall be considered complete only after the payment of the admission fee subject to detailed verification of the authenticity of the certificates/documents.

*B.R. Gupta*

Dr B.R.Gupta  
Convener, Admission Committee

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*P.S. Dhanaraj*

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