



**Sri Venkateswara College  
(University of Delhi)**

Ref No : SVC/Admn/2021/P/228/

21<sup>st</sup> Jaunary, 2021

**NOTIFICATION REGARDING FEE CONCESSION/FINANCIAL AID**

Applications are invited from the needy students of the college for Fee Concession/Financial Aid for the academic year 2020-2021. Applications should be submitted via e-mail in the prescribed Application Form available on the college website [www.svc.ac.in](http://www.svc.ac.in) >> Download Centre>>Category>>Student. **Applications duly filled in and completed in all the respect should be submitted on or before 26<sup>th</sup> February, 2021 along with a copy of the Statement of Marks of the last examination passed by the applicant and Income Certificate of the Parent (s)/Guardian of the last financial year (i.e. 2020-2021) issued by the Competent Authority.**

**Fee Concession/Financial Aid will be only through Bank transfer.** Please provide the following mandatory details while submitting application for Fee Concession/Financial Aid duly filled in and completed in all the respects for further necessary action within the stipulated period:-

- |                               |    |       |
|-------------------------------|----|-------|
| a) Name of the Account holder | :: | ..... |
| b) Account Number             | :: | ..... |
| c) Bank Name & Branch         | :: | ..... |
| d) I.F.S.C CODE               | :: | ..... |
| e) M.I.C.R Code               | :: | ..... |
| f) Mobile Number              | :: | ..... |

For further details, Mr H.C. Tandon may be contacted on **98993 93095** or via e-mail to [feeship@svc.ac.in](mailto:feeship@svc.ac.in)

**NOTE:-**

1. Please do not wait until the last day for the submission of Fee Concession/Financial Aid and the process for the same should be completed by 26<sup>th</sup> February, 2021 positively.
2. If it is found at any stage that any information submitted is misleading or incorrect, disciplinary action shall be intimated against the defaulter(s), as per rules.
3. All circulars/guidelines issued by the MHA/UGC/DU with regard to Covid-19 pandemic are to be followed strictly as per requirement.
4. For clarification, if any, you may e-mail to [feeship@svc.ac.in](mailto:feeship@svc.ac.in)
5. Any addendum/corrigendum shall be posted on the college website only.

H.C. Tandon  
Convenor, Feeship/Financial Aid Committee

*C. Sheela Reddy*  
Prof C. Sheela Reddy 25/1/2021  
Principal  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kun  
New Delhi - 110 021

Copy to :- Teacher-in-Charge/Admission-in-Charge of the respective departments, Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration & Accounts), All concerned, College Notice Board/College Website/File.



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**FORM OF APPLICATION FOR FEE CONCESSION/FINANCIAL AID**

1. Name of the student :: .....
2. Father's/Guardian's Name : .....
3. Postal Address : .....
4. Course of Study : .....
5. College Roll Number : ..... Academic Year.....
6. Gender (Male/Female/Others) : ..... Category.....
7. Father's/Guardian's Occupation : .....
8. Father's/Guardian's Office Address : .....
9. Details of Family Members : (Details are given below)

S.No.	Name	Age	Relationship	Occupation	Income (Rs)
1.					
2.					
3.					
4.					
5.					

10. Last Examination Passed : Division..... Details of Marks.....
11. If 'Reappear' mention subject/s : 1..... 2..... 3.....
12. Details of Free ship/Financial Aid Granted Last Year :: Full/Half..... Amount (Rs).....
13. Have you obtained any proficiency in games :: Yes/No
14. Provide details, if any member of the family is taking education :: .....
15. Details of any Financial assistance/Scholarship received from any other source last year or this year.....

Concession/Financial Aid will be only through Bank transfer. Please provide the following mandatory details for further necessary action within the stipulated period.

- a) Name of the Account holder :: .....
- b) Account Number : .....
- c) Bank Name & Branch : .....
- d) I.F.S.C. CODE : .....
- e) M.I.C.R Code : .....
- f) Mobile Number : .....

Signature of the Student with date

Signature of the Parent/Guardian with date

**INCOME CERTIFICATE**

This is to certify that the total annual income from all sources of Mr/Ms.....  
Father/Guardian of Mr/Ms..... is Rs.....

Signature with Date & Seal

**Important Notes** :- The Income Certificate should be signed by any one of the following :-

1. Block Development Officer/Tehsildar, in case of Agriculturist.
2. Employer in case of Employees.
3. Income Tax Officer in case of Businessman.
4. M.P. /Gazetted Officer/Magistrate in other cases.
5. Application without proper Income Certificates will not be considered. Further, if the applicant makes any false statement in this form, suitable action will be taken against him/her as per rules.

**DECISION OF THE FEE CONCESSION COMMITTEE**

Granted full freeship/Half Freeship/Rejected.

Convener

Principal