



SRI VENKATESWARA COLLEGE
(University of Delhi)

Ref. No.: SVC/Admn./2023/

23rd February, 2023

NOTIFICATION

It is for information of all concerned that the attendance records of the students are being updated by the college. Therefore, all the students of Semester I (First Year) are being allowed to appear in their Semester I (First Year) examination starting from 27th February, 2023, provisionally.

They are required to submit an undertaking on the prescribed form to the Dealing Assistants (College Office) of the course concerned at the time of verification of Admit Card.

No student shall be allowed to take examination till he/ she submit his/ her undertaking and get their admit cards signed by the administration.

Anura Rao

Ag. Principal

प्रधानाचार्य

Principal

श्री वेंकटेश्वर महाविद्यालय

Sri Venkateswara College

धौला कुआं, नई दिल्ली / Dhaula Kuan, New Delhi

Encls: Undertaking format.

Copy forwarded for information and necessary action to: - Teachers-In-Charge of the respective departments, Administrative Officer, Section Officer (Administration & Accounts), Dealing Assistants/ Dealing Hands (Administration), All Concerned/ College Notice Board, Student Notice Board/ College Website / File.

Date: _____
New Delhi: 110 021

The Principal
Sri Venkateswara College
(University of Delhi)
Benito Juarez Road
Dhaura Kuan
New Delhi – 110 021.

Subject: Undertaking for attendance - regarding.

Respected Madam,

With due respect, I wish to state that I am a bonafide student during the current academic session in your esteemed institution.

I understand that 66.6% attendance is compulsory for the students to appear for the University of Delhi Semester Examinations to be held as per university schedule and that the Admission Ticket for the same shall be issued to me subject to fulfillment of my attendance as per the university norms.

Further, I undertake that, vide college notification dated 23rd February, 2023, my admittance to the Semester I (First Year) examination is provisional and subject to my fulfillment of the required attendance and the short-fall in attendance as required as per the university norms may lead to cancellation of my examination.

Thanking you,

Yours obediently,

SIGNATURE OF THE STUDENT WITH DATE

NAME OF THE STUDENT

COURSE OF STUDY

ACADEMIC YEAR

COLLEGE ROLL NUMBER

MOBILE NUMBER

E-MAIL ID
