



श्री वेंकटेश्वर महाविद्यालय
SRI VENKATESWARA COLLEGE

Ref. No.: SVC/Admn./2022/

31st October, 2022

NOTIFICATION

It is for information to all concerned that the students who have taken admission in 2022 are required to produce the following documents in originals, with two sets of self-attested photocopies of the same, which they had submitted at the time of admission on DU admission portal, on or before 30th November, 2022 :-

1. DU- Common Seat Allocation System (CSAS) 2022 – Admission Registration Form
2. DU- Common Seat Allocation System (CSAS) 2022 – Admission Fee Slip
3. Class X Marks-Sheet
 - a. Downloaded from digilocker, or
 - b. Original Marks-Sheet issued by the Board
4. Class XII Marks-Sheet
 - a. Downloaded from digilocker, or
 - b. Original Marks-Sheet issued by the Board
5. SC/ ST/ PwBD/ EWS/ CW/ KM/ ECA/ Sports Certificate (in the name of the Applicant) issued by the competent authority.
6. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) as in central list (current year).
7. Photocopy of Aadhar Card (Student & Parent).
8. Two copies of Passport Size recent Photographs (without signature or stamp). The name & DU Form Number of the applicant should be written behind the photographs.
9. Self-attested copy of Passport & VISA (for Foreign Candidates).

In addition to above, the students are required to submit the following:


- (i) Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed (Annexure-I)
- (ii) Student Identity Card Form as per the prescribed proforma duly signed (Annexure-II)
- (iii) Mandatory Hindi Passing Self-Certification (Annexure-III)

All the submitted documents must be self-attested with the date of submission mentioned on it and it should be in order strictly as mentioned above.


Prof. Sanjay Kumar
Convener, Admission Committee


Prof. C. Sheela Reddy
Principal

Contd. P/2

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021


Following is the document Verification Schedule:

Time between 09.30 AM to 12.30 PM

Name of the Courses	Date of Verification	Counter No.	Name of Dealing Assistant
B.A. (Hons.) English	16.11.2022	1	Mr. Arun Sharma
B.A. (Hons.) Hindi	17.11.2022		
B.A. (Hons.) Political Science	18.11.2022 & 22.11.2022		
B.A. (Hons.) Sociology	23.11.2022 & 24.11.2022		
B.A. (Hons.) Economics	25.11.2022 & 26.11.2022		
B.A. (Hons.) History & Sanskrit	29.11.2022		
B.Sc. (Hons.) Botany	16.11.2022	2	Mr. Rajiv Goel
B.Sc. (Hons.) Bio-Chemistry	17.11.2022		
B.Sc. (Hons.) Chemistry	18.11.2022 & 22.11.2022		
B.Sc. (Hons.) Electronics	23.11.2022		
B.Sc. (Hons.) Zoology	24.11.2022		
B.Sc. (Hons.) Physics	25.11.2022 & 26.11.2022		
B.Sc. (Hons.) Statistics	16.11.2022	4	Mr. Pankaj Bhati
B.Sc. (Hons.) Biological Science	17.11.2022		
B.Sc. (Prog.) Life Sciences	18.11.2022, 22.11.2022, 23.11.2022 & 24.11.2022		
B. A. (Programme)	25.11.2022, 26.11.2022, 29.11.2022 & 30.11.2022		
B.Com. (Programme)	16.11.2022, 17.11.2022 & 18.11.2022	6	Ms. Alisa Rebecca Minj
B.Com. (Hons.)	22.11.2022, 23.11.2022 & 24.11.2022		
B.Sc. (Hons.) Mathematics	25.11.2022, 26.11.2022 & 29.11.2022		

IMPORTANT NOTES: -

- 1) The college will accept self-attested copies of documents/papers provided by the candidates admitted provisionally to various Undergraduate/Postgraduate/ Professional/ Vocational courses available in the college. It is made clear that if any false attestation/falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC 9viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. However, original Certificates will be returned to the candidate only, after verification as per schedule mentioned above. No request for non-production of any documents/certificate at the time of admission shall be considered under any circumstances.
- 2) Instead of forensic verification, digilocker certification is valid and acceptable. Also if, caste certificate can be verified online from official site then it is acceptable on behalf of forensic verification.


Prof. Sanjay Kumar
Convener, Admission Committee


Prof. C. Sheela Reddy
Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded for information and necessary action to: -

Teacher-In-Charge/Admission-in-charge of the respective departments, Administrative Officer, Section Officer (Administration), Section Officer Accounts Section, Mr. J. P. Mishra, Mr. Rajiv Goel, Mr. Arun Sharma / Mr. Pankaj Bhati, Ms. Alisa Rebecca Minj, Dealing Assistants & All Concerned/College Notice Board/College Website / File.

The Principal
Sri Venkateswara College
(University of Delhi)
Benito Juarez Road
Dhaura Kuan
New Delhi-110 021

Subject :- Submission of Anti Ragging Self-Certification from the Candidate-regarding.

Respected Madam,

Most respectfully, I may kindly be permitted to submit the followings on the above subject for your kind information and necessary action:-

1) I, _____
(Full Name of candidate with Admission/Registration/College Roll Number).....

S/o D/o Mr./Mrs./Ms. _____, having been admitted to **Sri Venkateswara College, New Delhi**, have carefully read and fully understood the the provisions contained in the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations").

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that
a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Further, I am enclosing herewith my Voter ID Card/Aadhar Card/Driviling License/PAN Card/Passprt, in original, as a proof of Identity at the time of submitting self-attested declarations along with a self-attested copy thereof vide university notification number Aca-II/091/MC/2015/02 dated 13th April, 2015 received from the Joint Registrar (Academic), University of Delhi

Signature of the Candidate (with date)

Name of the Candidate

Postal Address

.....

.....

Contact Number

Email ID

Encl:- As Above.

Subject :- Submission of Anti Ragging Self-Certification from the Parent/Guardian-regarding.

Respected Madam,

Most respectfully, I may kindly be permitted to submit the followings on the above subject for your kind information and necessary action:-

- 1) I, Mr./Mrs./Ms. _____ (Full Name of Parent/Guardian) Father/Mother/ Guardian of, _____ (Full Name of Candidate with Admission/ Registration/ College Roll Number.....) having been admitted to **Sri Venkateswara College, New Delhi**, have carefully read and fully understood the the provisions contained in the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations").
- 2) **I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.**
- 3) **I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.**
- 4) **I hereby solemnly aver and undertake that**
 - a) **My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.**
 - b) **My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.**
- 5) **I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law for the time being in force.**
- 6) **I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.**

Further, I am enclosing herewith my Voter ID Card/Aadhar Card/Driviling License/PAN Card/Passprt, in original, as a proof of Identity at the time of submitting self-attested declarations along with a self-attested copy thereof vide university notification number Aca-II/091/MC/2015/02 dated 13th April, 2015 received from the Joint Registrar (Academic), University of Delhi

Signature of the Parent (with date)

Name of the Parent

Postal Address

.....

.....

Contact Number

Email ID

Encl:- As Above.



Sri Venkateswara College (University of Delhi)

Dhaura Kuan, New Delhi-110 021

Identity Card Form for Student

FULL NAME: (IN CAPITALS)

FIRST

MIDDLE

LAST

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FATHER'S NAME: (IN CAPITALS)

FIRST

MIDDLE

LAST

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DATE OF BIRTH:

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COLLEGE ROLL NO.:

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D D M M Y Y

ADDRESS:

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PINCODE:

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TELEPHONE:
(R)

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COURSE:

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- Please fill up the form properly.
- Write within the boxes only. Do not overwrite.
- Submit this form immediately to get your ID card.
- In case of any doubt, leave space blank.

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Signature of the Candidate

(Please sign Within the box)

DATE:

PLEASE
PASTE
PHOTOGRAPH
HERE

(DO NOT STAPLE)



SRI VENKATESWARA COLLEGE
(University of Delhi)

UNDERTAKING

I, _____
(Full Name of candidate with DU Admission Form No./ College Roll Number) S/o D/o Mr/ Mrs/
Ms/ _____, having been
admitted to Sri Venkateswara College, New Delhi in _____ (Course
Name).

I have, in particular, have passed Hindi in Class _____.

Signature of the candidate (with date) _____

Contact number _____

E-mail _____