



SRI VENKATESWARA COLLEGE
(University of Delhi)

Managed by Tirumala Tirupati Devasthanams (TTD)
NAAC Accredited "A" Grade (2016), DBT Star College Status (2016)
NIRF Rank # 14 (2020), NIRF #11(2021)

Benito Juarez Road
Dhaura Kuan, New Delhi -110021
Phone: 91 11-24118590
Fax: 911124118535
Webpage: www.svc.ac.in
Email: principal@svc.ac.in

Criteria 5

SUPPORTING DOCUMENT

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

5.1.5.1 Constitution of ICC



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2018/P/917

20th March, 2018

Sexual Harassment of Women at workplace
(Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013)

INTERNAL COMPLAINT COMMITTEE (ICC)


The college is committed to provide a safe and conducive work and academic environment to students and its employees. The college is extremely alert to matter pertaining to any kind of harassment and gender sensitivity.



Accordance with the Section 4(1) of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013), the college has constituted an Internal Complaint Committee against sexual harassment to look into the complaints of sexual harassment to look into the complaints of sexual harassment of girl students and women employees. Any women aggrieved in this matter may fearlessly approach the presiding officer of Internal Complaint Committee against sexual harassment.

In view of the above the Internal Complaint Committee (ICC) comprising the following Staff Members is constituted for maintenance of Discipline in the college:-

S.No	Name of the Members	Designation	Contact No & E-mail ID
1.	Dr Vibha Saxena	Presiding officer & Associate professor , Department of Chemistry	9810217094 vibhasaxena.svc@gmail.com
2.	Dr. Anita Verma	Associate professor , Department of Zoology	9818311447 dranitaverma@yahoo.com
3	Dr Neerj Sahay	Associate professor , Department of Political Science	9810086203 neeraj.sahay1@gmail.com
5	Mr. Virendra Kumar	Administrative Officer	9818752834 adminofficer@svc.ac.in
6	Ms. T.V. Padmavathi	Laboratory Assistant , Department of Bio-Chemistry	9958584377 padmasvc76@gmail.com
7	Ms Dahlia Sen Oberoi	Advocate & Proprietor, Delhi High Court	9811117616 dahlia@sen-oberoi.com
8	Atul Agrawal	B.Sc (Hons) Botany Part-III (1415040)	9669502893 atulagrawal9699@gmail.com
9	Prachi Gupta	B.Sc (Hons) Mathematics Part-II (1716155)	9416656070 guptaprachi9815@gmail.com
10	Rouli Kumari	B.Com (Prog) Part-III (0915083)	8527877972 roulikumari441@gmail.com

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PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Notes:-

1. The term of office of the members of the ICC shall be for a period of three years. However, one-third of the members of the ICC may change every year.
2. **The tenure of the students' representatives, as mentioned above, shall be ordinarily for one year. However, the students' representatives from final year shall serve only till they are bonafide students of the college.**
3. The members appointed from amongst the non-government organizations or associations shall be paid such fee or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
4. The (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013) may be viewed at <http://wcd.nic.in/wcdact/womenactsex.pdf>



Dr P.Hemalatha Reddy
Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021



Copy forwarded to the following for information and necessary action:-

1. Mr Virendra Kumar, Administrative Officer.
2. Mr Pawan Kumar Pandey, Section Officer (Administration).
3. Mr Madan Lal Gautam, In-Charge (Accounts Branch).
4. Mr J.P.Mishra, Mr Rajiv Goel, Mr Sudesh Kumar, Mr Kumar Ashish, Mr U.R.R.Narendra, Mr Durgesh Mudgal, Mr Arun Sharma and Mr Pankaj Bhati, Dealing Assistants/Hands (Administration).
5. All concerned/College Website/Notice Board (Staff & Students)/File.



Administrative Officer
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021





SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2018/P/1004

Urgent/Out Today/By Hand/

11th October, 2018

Sexual Harassment of Women at workplace
(Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013)

INTERNAL COMPLAINT COMMITTEE (ICC)

The college is committed to provide a safe and conducive work and academic environment to students and its employees. The college is extremely alert to matter pertaining to any kind of harassment and gender sensitivity.

Accordance with the Section 4(1) of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013), the college has constituted an Internal Complaint Committee against sexual harassment to look into the complaints of sexual harassment to look into the complaints of sexual harassment of girl students and women employees. Any women aggrieved in this matter may fearlessly approach the presiding officer of Internal Complaint Committee against sexual harassment.

In view of the above the Internal Complaint Committee (ICC) comprising the following Staff Members is constituted for maintenance of Discipline in the college:-

S.No	Name of the Members	Designation	Contact No & E-mail ID
1.	Dr Vibha Saxena	Presiding officer & Associate professor , Department of Chemistry	9810217094 vibhasaxena.svc@gmail.com
2.	Dr Anita Verma	Associate Professor , Department of Zoology	9818311447 dranitaverma@yahoo.com
3.	Dr Neeraj Sahay	Associate Professor , Department of History	9810086203 neeraj.sahay1@gmail.com
4.	Mr Virendra Kumar	Administrative Officer	9818752834 adminofficer@svc.ac.in
5.	Ms T.V. Padmavathi	Laboratory Assistant , Department of Bio-Chemistry	9958584377 padmasvc76@gmail.com
6.	Ms Dahlia Sen Oberoi	Advocate & Proprietor, Delhi High Court	9811117616 dahlia@sen-oberoi.com
7.	Ms Prachi Gupta	Students' Representative B.Sc (Hons) Mathematics Part-III (1716155)	9416656070 guptaprachi9815@gmail.com
8.	Ms Nainika Singh	Students' Representative B.Com Part-II (0917033)	9839891854 nainikabayasi@gmail.com
9.	Mr Ankit Sharma	Students' Representative B.Sc (Hons) Electronics Part-II (1617008)	8053621173 ankitjatinaj3@gmail.com

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Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021


Notes:-

1. The term of office of the members of the ICC shall be for a period of three years. However, one-third of the members of the ICC may change every year.
2. The tenure of the students' representatives is for a one-year period. Accordingly, the tenure of Ms Prachi Gupta will end on 20th March 2019 while Nainika Singh and Mr Ankit Sharma serve as Students' Representatives till 10th October 2019, as per rules.
3. The members appointed from amongst the non-government organizations or associations shall be paid such fee or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
4. The (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013) may be viewed at <http://wcd.nic.in/wcdact/womenactsex.pdf>

Dr P. Hemalatha Reddy
Principal

Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

@

Copy forwarded to the following for information and necessary action:-

Administrative Officer/Section Officers (Administration & Accounts)/Dealing Assistants/Hands (Administration & Accounts)/ All Concerned/Staff Notice Board /College Website/File.

Administrative Officer
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

@



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2019/P/1221

Urgent/Out Today/By Hand/

24th October, 2019

Sexual Harassment of Women at workplace
(Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013)

INTERNAL COMPLAINT COMMITTEE (ICC)

The college is committed to provide a safe and conducive work and academic environment to students and its employees. The college is extremely alert to matter pertaining to any kind of harassment and gender sensitivity.

Accordance with the Section 4(1) of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013), the college has constituted an Internal Complaint Committee against sexual harassment to look into the complaints of sexual harassment to look into the complaints of sexual harassment of girl students and women employees. Any women aggrieved in this matter may fearlessly approach the presiding officer of Internal Complaint Committee against sexual harassment.

In view of the above the Internal Complaint Committee (ICC) comprising the following Staff Members is constituted for maintenance of Discipline in the college:-

S.No	Name of the Members	Designation	Contact No & E-mail ID
1.	Dr Vibha Saxena	Presiding officer & Associate professor, Department of Chemistry	9810217094 vibhasaxena.svc@gmail.com
2.	Dr Anita Verma	Associate Professor, Department of Zoology	9818311447 dranitaverma@yahoo.com
3.	Dr Neeraj Sahay	Associate Professor, Department of History	9810086203 neeraj.sahay1@gmail.com
4.	Mr D.Venkata Ramana	Administrative Officer I/C	9868097048 admnofficer@svc.ac.in
5.	Ms T.V. Padmavathi	Laboratory Assistant, Department of Bio-Chemistry	9958584377 padmasvc76@gmail.com
6.	Ms Dahlia Sen Oberoi	Advocate & Proprietor, Delhi High Court	9811117616 dahlia@sen-oberoi.com
7.	Ayanabha Banerjee (Male)	Students' Representative B.Sc (Prog) Life Sciences Part-II (1118011)	6000572 508 ayanbonib@gmail.com
8.	Himanshi (Female)	Students' Representative B.Sc (Hons) Chemistry Part-II (1518076)	8708029619 himanshikharbanda765@gmail.com
9.	Likhitha Reddy Batthina (Female)	Students' Representative B.A. (Programme) Part-II (0118133)	9032932651 likhireddy55@gmail.com


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Dr P.Hemalatha Reddy
Principal

Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

Notes:-

1. **The term of office of the members (excluding students' representatives) of the ICC shall be for a period of three years i.e. upto 23rd October, 2021, if otherwise eligible, as per rules. However, one-third of the members of the ICC may change every year.**
2. **The tenure of the students' representatives is for a one-year period i.e. upto 23rd October, 2020, if otherwise eligible, as per rules.**
3. The members appointed from amongst the non-government organizations or associations shall be paid such fee or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
4. The (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013) may be viewed at <http://wcd.nic.in/wcdact/womenactsex.pdf>
5. **Any addendum/corrigendum shall be posted on the college website (www.svc.ac.in) only.**


Dr P. Hemalatha Reddy
Principal
Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

Copy forwarded to the following for information and necessary action:-

Administrative Officer/Section Officers (Administration & Accounts)/Dealing Assistants/Hands (Administration & Accounts)/ All Concerned/Staff Notice Board /College Website/File.

E-mail : principal@svc.ac.inProf C. Sheela Reddy
Principal

Off. : 011 - 2411 2196

Off. : 011 - 2411 8590

Fax : 011-2411 8535

Ref No : SVC/Admn/2021/ P/1636

15th April, 2021

Most Urgent/Out Today/e-mail/ WhatsApp/

**INTERNAL COMPLAINTS COMMITTEE
(PREVENTION OF SEXUAL HARASSMENT)****CORRIGENDUM****Sexual Harassment of Women at workplace
(Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013)**

The college is committed to provide a safe and conducive work and academic environment to students and its employees. The college is highly aware of issues regarding gender sensitivity and alert to matters arising out of harassment at the workplace. In accordance with the Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013), the college has constituted an Internal Complaints Committee against sexual harassment to look into the complaints of sexual harassment of girl students and women employees. Any women aggrieved in this matter may fearlessly approach the presiding officer of Internal Complaints Committee against sexual harassment.

In view of the above, the Internal Complaints Committee (ICC) comprising the following Staff Members is re-constituted for maintenance of Discipline in the college:-

S.No	Name of the Members	Designation	Contact No & E-mail ID
1.	Dr Meenakshi Kuhar	Presiding officer & Associate professor, Department of Bio-Chemistry	98182 78545 mkuhar@svc.ac.in
2.	Dr M.K. Shukla	Associate Professor, Department of Statistics	98915 84025 mkshukla@svc.ac.in
3.	Dr Vandana Joshi	Associate Professor, Department of History	95609 01980 vjoshi@svc.ac.in
4.	Mr D.Venkata Ramana	Administrative Officer I/C	9868097048 admnofficer@svc.ac.in
5.	Ms P. Padmawati	Laboratory Assistant , Department of Electronics	87000 16823 ppadmawati@yahoo.co.in
6.	Dr Pawan Sharma	Legal Advisor (Former Joint Secretary & Law Officer)	98681 56464 pmsharma58@yahoo.co.in
7.	Ayanabha Banerjee (Male)	Students' Representative B.Sc (Prog) Life Sciences Part-III (1118011)	6000572 508 ayanbonib@gmail.com

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Dr R.K. Yadav
Proctor*C. Sheela Reddy*
Prof C. Sheela Reddy
Principal**Principal**
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

**INTERNAL COMPLAINTS COMMITTEE
(PREVENTION OF SEXUAL HARASSMENT)**

CORRIGENDUM

S.No.	Name of the Members	Designation	Contact No & E-mail ID
8.	Himanshi (Female)	Students' Representative B.Sc (Hons) Chemistry Part-III (1518076)	8708029619 himanshikharbanda765@gmail.com
9.	Likhitha Reddy Batthina (Female)	Students' Representative B.A. (Programme) Part-III (0118133)	9032932651 likhireddy55@gmail.com

Notes:-

1. The term of office of the members (excluding students' representatives) of the ICC shall be for a period of upto three years ending before/on 08th April, 2024, as per rules. However, one-third of the members of the ICC may change every year.

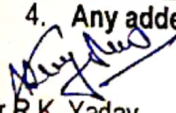
Term of the student members to the ICC


Under regular circumstances, the term of the Students Representative to the ICC is for a period of one year or till the result of the subsequent election is declared in the category or till he/she is a bonafide student of that course for which he/she was admitted, whichever is earlier, provided that

- a) The student representatives shall not represent in the ICC from the end of their examination (in May) till the commencement of the subsequent academic session; and
- b) The Student Representatives to the ICC shall, in no case, have a term beyond one year.

However, as a one time measure, due to Covid-19 pandemic, since it is not possible for the college to conduct mandatory elections for the Students' Representatives in the list above, (vide S.No. 7-9), the tenure has been extended till further orders. This shall be reported in the next Governing Body meeting of the college.

2. The members appointed from amongst the non-government organizations or associations shall be paid such fee or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
3. The (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013) may be viewed at <http://wcd.nic.in/wcdact/womenactsex.pdf>
4. Any addendum/corrigendum shall be posted on the college website (www.svc.ac.in) only.


Dr R.K. Yadav
Proctor


Prof C. Sheela Reddy
Principal
Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kun
New Delhi-110 021

Copy forwarded for information and necessary action to :- Proctor, University of Delhi/Teacher-in-Charge/Coordinators of the respective departments/ Administrative Officer, Section Officers (Administration & Accounts), All Concerned/College Notice Board (Staff & Students)/ College Website/College GB File/File.