Tirumala Tirupati Devasthanams
శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+

SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

EVENT REPORT

NAME OF THE EVENT: Learn MS Excel for finance: Excel your data game			
DATE	**DEPARTMENT**	**COMMITTEE/SOCIETY**	**COORDINATORS' NAME**
29/03/2023	**ELECTRONICS**	**ELECTRONICS**	**Dr Nutan Joshi, Dr Rakhi Narang**
TIME	**VENUE**	**NUMBER OF PARTICIPANTS**	**NATURE: Outdoor/Indoor; online/offline/hybrid**
03:30 PM	**Room no. 13**	**26 Students**	**Indoor, Offline**
FINANCIAL SUPPORT/ASSISTANCE (if any):	**NA**		

BRIEF INFORMATION ABOUT THE ACTIVITY

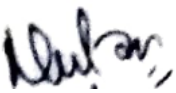
TOPIC/SUBJECT OF THE ACTIVITY	**Learn MS excel for finance.**
OBJECTIVES	"Learn MS Excel for finance " event provided valuable insights into the various features and functionalities of Microsoft Excel and their practical applications.
METHODOLOGY	The event aimed to provide the participants with insights and knowledge about the various features and functionalities of Microsoft Excel, a widely used spreadsheet program. The speaker used the presentation to demonstrate working with formulas and functions, data validation, and data analysis. The trainer also provided tips and tricks to improve productivity and efficiency using Excel. It was followed by a Peer-to-Peer interaction session that was based upon the different learning techniques that a student can learn to solve big data problems using Excel
INVITED SPEAKERS WITH AFFLIATION DETAILS (IF ANY)	**The event was conducted by Final Year Electronics Hons. And Commerce Students for their peers**

OUTCOMES	The Session provided the participants with a broad understanding of the concepts, tools, and techniques of Excel. Overall, the event was highly informative and beneficial to the participants

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1 Notice & Letters ✓	2 Number of Participants & Name of participants ✓	3 Video clip	4 Photos ✓	5 Feedback Form & analysis
6 News clip with details	7 Sample Copy of the Certificate	8 Posters/ Invites ✓	9 Event report Attested by Event Coordinator & IQAC Coordinator ✓	10 Any other document

IQAC Document No: IQAC/SVC/2022-2023/ELECTR/13	Criterion No: II, III, V
Departmental file no: ELECTRONICS/2022-2023/ELECTRSOC/12	IQAC file No: SVC/2022-23

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Dr Rakhi Narang	Dr Nutan Joshi 	

For Reference

Criterion I	Curricular Aspects (planning & Implementation)		Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation		Criterion VI	Governance
Criterion III	Research, Innovations & Extension		Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure			

SUMMARY

On March 29, 2023, an event called "Learn MS Excel for finance " was conducted. The event was organized by Aurora (Human enhancement club), Department of Electronics.

The final-year students of the Electronics & Commerce department conducted this session for their peers. The fundamental concepts of Excel, including workbooks, worksheets, and cells, along with the significance of Excel in various fields like finance, accounting, and data analysis were discussed.

The session covered various topics like creating and formatting worksheets, working with formulas and functions, data validation, and data analysis. The trainer also provided tips and tricks to improve productivity and efficiency using Excel.

The training session was interactive and hands-on exercises & assignments were given to the participants. The participants were encouraged to ask questions and clarify their doubts during the sessions.

The event concluded with a Q&A session, where the participants got an opportunity to interact and clarify their doubts. The participants asked various questions about the various features and functionalities of Excel, their practical applications, and the challenges faced in using Excel.

In conclusion, the "Learn MS Excel" event provided valuable insights into the various features and functionalities of Microsoft Excel and their practical applications. Overall, the event was highly informative and beneficial to the participants, and it would undoubtedly help them in their academic and professional endeavors.

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PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.
2. Please ensure a pre booking of the venue before getting the permission letter signed.
3. A copy of this duly filled form signed by the TIC/ Convener and Principal shall be submitted to ICT sysadmin@svc.ac.in, Caretaker sandeepluthra@svc.ac.in, IQAC Coordinator iqac@svc.ac.in, Dr. Arpita Kaul arpita@svc.ac.in for commerce, NSS, NCC, EOC, Empathise, Placement and Sports events, Dr. Urmi urmi.b@svc.ac.in for humanities events, Dr. P. Jayaraj jaya.aj@svc.ac.in for sciences events. (Mails mentioned in SOP) and Dr. Nagendra Kumar Kalaparthi nkalaparthi@svc.ac.in , for IQAC/ NAAC criteria 1-7.

EVENT DETAILS

1. Name of the Department/Society /Association: Electronics
2. Name of the TIC/Convenor (if any): Prof./Dr./Mr./Ms. Dr Nutan Kala Joshi
3. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or community outreach/ skill enhancement/others..... Peer to Peer .....
4. Participants: Student-Centric /Faculty/Both
5. Event Type: Offline/Online/Hybrid; Indoor/Outdoor
6. Collaborating Agency /Organization: .....
7. Proposed Title of the Event: Financial Excel
8. Tentative List of Speakers with affiliations: Student of Commerce department - Inam .....
9. Date, Time from to : 29/03/2023 ; 3:30 to 4:30 pm
10. Financial Assistance/ Funding received (if any) .....
11. Proposed Budget (please attach details in a separate enclosure):
12. Faculty responsible for Geo Tagged Pictures ... Dr. Rakhi Narang
13. Faculty responsible for Event Report .. Dr. Rakhi Narang
14. ICT support required, if any (ICT Lab, Laptop, LCD projector)

15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance)
16. Room requirement (Seminar/ any other) ..... I C T .....

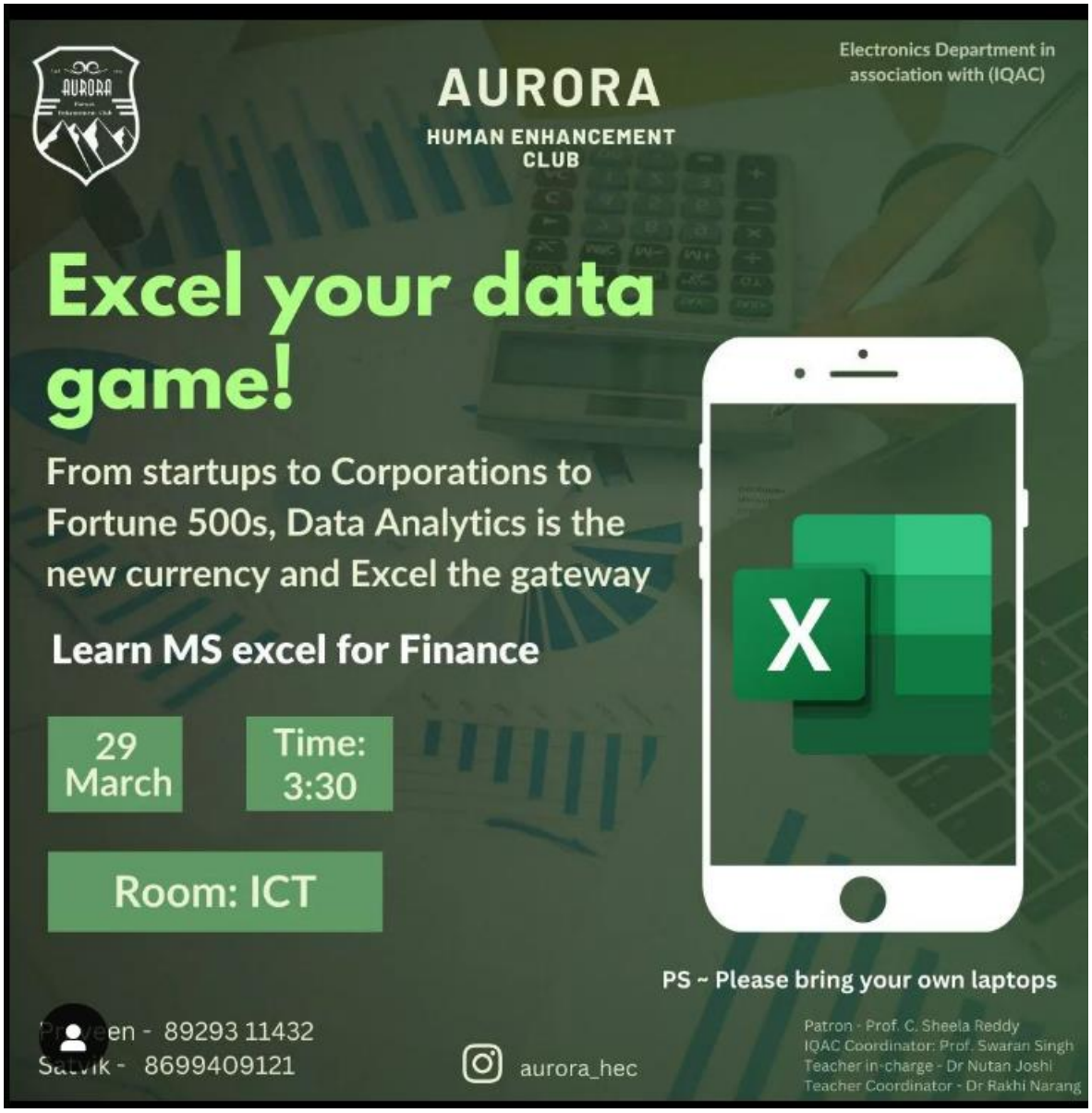
Name & Signature of TIC/Convenor

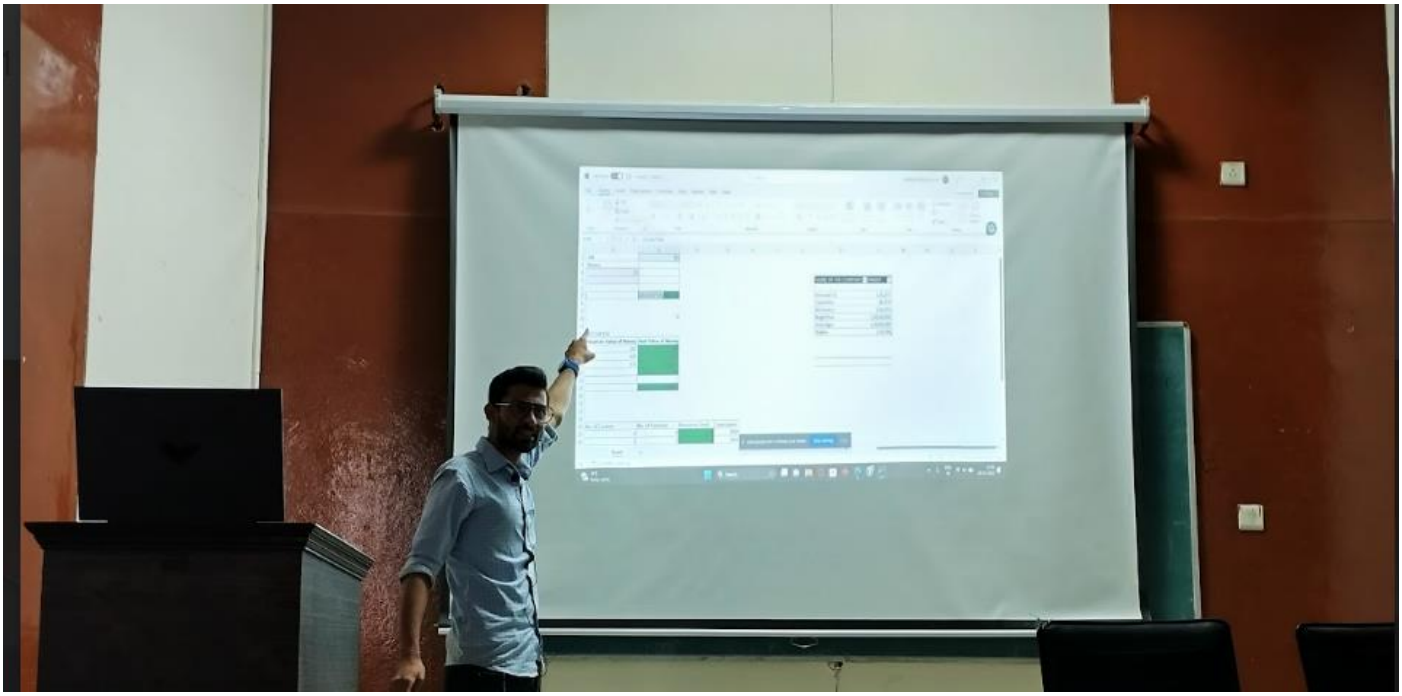
Date: 28/03/2023

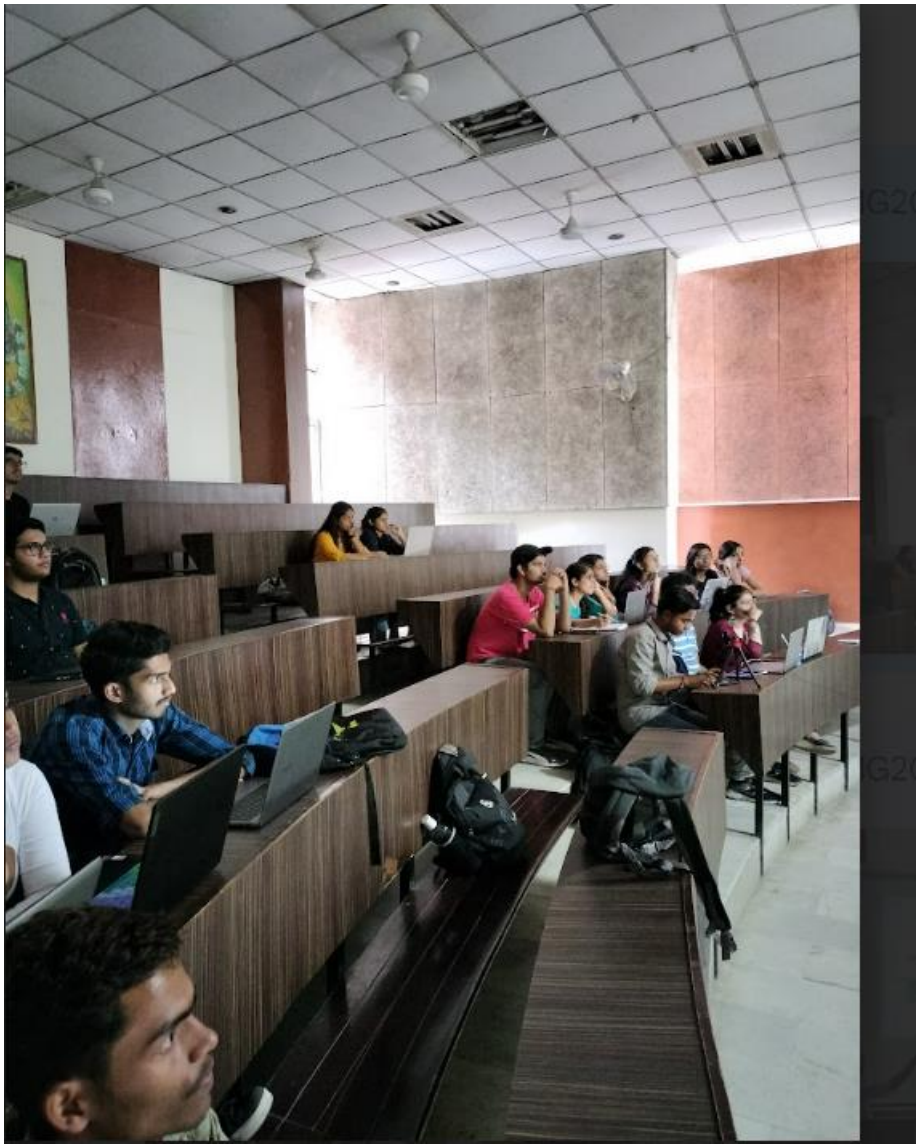
Signature of Principal

Date: 28/03/2023

Proofs:


AURORA
HUMAN ENHANCEMENT CLUB
Electronics Department in association with (IQAC)
Excel your data game!
From startups to Corporations to Fortune 500s, Data Analytics is the new currency and Excel the gateway
Learn MS excel for Finance
29 March
Time: 3:30
Room: ICT
PS ~ Please bring your own laptops
Praveen - 89293 11432
Satvik - 8699409121
aurora_hec
Patron - Prof. C. Sheela Reddy
IQAC Coordinator: Prof. Swaran Singh
Teacher in-charge - Dr Nutan Joshi
Teacher Coordinator - Dr Rakhi Narang





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CERTIFICATE

This is to certify that a Session on **Excel your data game- Learn MS excel for Finance** was successfully conducted on **29th March 2023** from **03:30 PM to 04:30 PM** by the **Department of Electronic Science** in the **Offline** mode and its event report has been submitted to IQAC for records.

Event In-Charge

IQAC Coordinator

Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021