



శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

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Ref: SVC/Admin/Nexus/2019

08 Jan 2019

NOTICE INVITING TENDER

Quotations are invited from bonafide/competent event managers/vendor to hold/organise annual cultural festival Nexus 2019, at Sri Venkateswara College, University of Delhi on 21st, 22nd and 23rd Feb 2019. The precise specifications of the requirements pertaining to stage organisation, sound and music/instrument, coordination and communication etc are enclosed herewith this notice.

2. Interested Event Managers/Vendors are required to forward complete profile of the company along with documents in supports of financial competence of the firm (i.e. Last three years income tax return, Tan Number, GST and Licences from the Competent Authority for professional event management)

3. The quotations are to be forwarded in two bid system i.e. in two separate sealed envelopes, superscribing "**TENDER/QUOTATION FOR NEXUS 2019**" one technical and other financial bids addressed to the 'PRINCIPAL, SRI VENKATESWARA COLLEGE, UNIVERISTY OF DELHI, BENITO JUAREZ ROAD, DHAULA KUAN, NEW DELHI -110021" on or before 17 Jan 2019 till 5 PM.

ACTING PRINCIPAL

Distribution:

1. College Website
2. DU Website – for wide publicity
3. College Notice Board
4. CPP Portal, Govt of India
5. Office Copy



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)
DHAULA KUAN, NEW DELHI 110 021
NEXUS 2018
21st, 22nd and 23rd February, 2019
PERFORMA QUOTATION FOR EVENT MANAGERS

1. Name of the organization with
Particulars of proprietor -----

2. Whether registered or not
if yes, furnish registration number -----
(copy of the same to be enclosed)

3. Address, Landline number and -----
Mobile number -----

4. Experience in Event Management -----
For the past 10 years (give details -----
and attach certificates, if any) -----

BEST QUOTED ALL INCLUSIVE RATE FOR
(A) Stage 1: Main Stage

TECHNICAL REQUIREMENTS-
(1 Day):

- Drum Kit with Cymbals and stands (Hi hat, Crash and ride) (Tama/ Pearl)
- Shure PG Drum mice kit
- One Fender Twin Reverb
- 1 Bass Amp (Hartke/ Ampeg/ Mark Bass) with 4x12 or 4x10 cabinet
- One Marshall MG Series Amp

- 4 Mics
- 5-6 Stage monitor
- Power Amps for monitor
- 2 Guitar amps with Amp Mikes (Marshall/ Fender)
- Key Board amp
- Keyboard Stand

(2 Days):

- 12 mikes with long stands (6 -Shure SM-58 and 6-Shure SM-57 for instruments) (This is excluding the drum mike set)
- 5 small mice stands, 5 normal mice stands
- 2 wireless Shure SM 58 or Sennheiser
- 8 Line Arrays, 4 Tops, 2 Subs
- Power Amps for tops, subs and arrays (crown)
- Sound Mixer- Allen and Heath QU 24 or Sound craft SI Expression 3
- 6-7 passive DI boxes (BSS/ Behringer)
- Cables both Mono and XLR for routing and stage
- Stage Monitors – 10 nos
- Sound System (JBL VerTec 4888/4889 for 3000 crowd in open air)
- Effect Rack
- 24 led par / 2strobe /4 sharp/ 2 smoke/ 8 parcan lights with truss stands for 2 days; extra microphones & speakers;
- Technical requirements for Sufi Night and Rock Night to be as per the artist need without any additional expenditure.

(B) Mini Stage, Seminar Room, T1 (2 Days):

- Sound system (JBL) with aux/usb port in the Mini Stage and Seminar room.
- Music system with CD player and USB provision (Specifications), for Mini Stage and Seminar Room:
- 13 (8 for mini stage + 4 for Seminar Hall + 1 for T1) Vocal mikes with stand (Shure SM-58)
- 4 (1 for seminar hall+ 3 for mini stage) Instrument mike with stand (Shure SM -57)
- Stage Monitors -3

- Wireless Mic- 2 (Shure SM-58)
 - Sound Mixer (Soundcraft/ Allen and Heath/Yamaha)
 - Guitar and Keyboard lines (3 leads)
 - 2 DI Boxes Mini Stage
 - 8 XLR Cables Mini Stage
 - 2 Mono Cables Mini Stage
 - 16 Channel Mixers Mini Stage
 - 2 PA Speaker with Power Amps Mini Stage
 - 10 Micro Phones Seminar Hall
 - 1 Mixer with sound engineer in Seminar Hall
 - 2 Out Put Speaker in Seminar Hall
 - 2 DI Boxes in Seminar Hall
 - 5 XLR Cables in Seminar Hall
 - 2 Mono Cables in Seminar Hall
 - 8 Channel Mixtures in Seminar Hall
 - 2 PA Speakers with Power Amp in Seminar Hall
 - 2 Shure SM58 with stand in Seminar Hall
 - 2 Mics and 1 Mic Stand in T1
 - 1 Audio System with aux
 - 5 Extension cords in 158
 - 1 Micro Phone in Room No. 57
 - 1 Mic and 1 Speaker in Room No. 216/217
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(C) Elevated Stage , (1 Day):

- Digital Back drop- as per requirement for Star Night to be approved by college
- Stage size 50'x32' at 6ft height with steps on both sides with masking
- 2 screen panels (10'x12")
- 2 side wings (5'X 12')
- Black masking on both sides of stage
- Barricade and separate enclosure for staff and guests – 6000 sq feet.
- Sound System 80,000W with facility for projection (JBL VerTec)
- Sound, Lights and all Technicals should be in accordance with performing artist (standard specifications attached for reference purpose).

- Proper trussing for lights on stage and front of the stage
 - Sound console on minimum 3ft height in front of stage with masking
 - **50 bouncers and Double Barricading for security purpose (separate from performing star's security).**
 - Stand-by provision/arrangement for waterproofing of stage and console system.
 - Green room as per requirement of artist.
3 Big Screens for last day (10x8 ft Two side screens and 1 LED TV Screen of back drop covering full backside of stage.
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(D) Front Lawns , (1 Day):

DJ with sound system (Jbl) and 1 mic

(E) Coordination and Communication

- 17 walkie talkie sets
-

BEST QUOTED RATE (Inclusive of travel (including local), stay, security, refreshments, Tech rider and all other miscellaneous expenses related to the star and his/her entire team):

Star Night: Live Performance on 23rd February, 2019

Name of Artist

- | | | |
|-----|--------------------|-------|
| 1. | Diljit Dosanjh | _____ |
| 2. | Farhan Akthar | _____ |
| 3. | Amit Trivedi | _____ |
| 4. | Shankar Ehsaan Loy | _____ |
| 5. | Salim Suleman | _____ |
| 6. | Ayushmann Khurrana | _____ |
| 7. | Kanika Kapoor | _____ |
| 8. | Sona Mohapatra | _____ |
| 9. | Neha Kakkar | _____ |
| 10. | Javed Ali | _____ |
| 11. | Jubin Nautial | _____ |
| 12. | Sukhiwinder Singh | _____ |

13. Shilpa Rao _____
14. KK _____
15. Any other: (specify the name) _____

Rock Night: Live Performance on 22nd February, 2019

Name of Band

1. Akhil Sachdeva- Nasha Band _____
2. Local Train _____
3. Indian Ocean _____
4. Agni _____
5. Euphoria _____
6. Raghav Chaitanya _____
7. Any other: (specify the name) _____

Sufi Night: Live Performance on 21st February, 2019

Name of Artist

1. Nizami Brothers _____
2. Nooran Sisters _____
3. Hansraj Hans _____
4. Warsi Brothers _____
5. Sukhan _____
6. Any other: (specify the name) _____

Total _____

Name, address with mobile No. & Landline No. and Signature of the authorized representative of the organization, with seal.

NOTE: Obligation on the part of vendor/event manager

Necessary Power supply through Gen sets of appropriate capacities or any other alternative modes to be provided by the Event Manager for all outdoor sound and lighting including the Main Stage and Mini Stage. However, college electricity can be used for making arrangements for light and sound in Seminar Hall and other Lecture Halls.

General Terms and Conditions:-

- 1) The firms having credentials of organizing similar event/functions will be eligible for the same. The firms should have valid PAN / Goods and Services Tax registration number (copies are to be enclosed).
- 2) The Firms which have already completed at least three similar work of value Rs 15 lakhs and above in each contract in Govt., Semi Govt. Undertaking and Govt Autonomous Organizations / Private Institutions/University/College will be eligible.
- 3) The firm must provide experience of last three years, at least for similar work.
4. EMD/Bid Security of Rs 50000/-to be deposited through DD drawn in favour "Principal Venkateswara College' along with Bid documents.
5. The Firms must have annual turnover of 20 Lakhs during preceding last three year each.
- 6) An undertaking that the agency hasn't been blacklisted by Central/ State/ U.T. Government and there has been no conviction against any government department/university.
- 7) Undertaking that no near relative is employed in the college. If found, at the later stage the tender maybe cancelled, without notice.
- 8) Financial standing through latest I.T.R. , Annual report (balance sheet and profit and loss Account) of last 3 years (duly signed and stamped by the charter accountant)
- 9) Acceptance of other terms and condition as worked out at the time of signing or work order.
- 10) Price/Financial bid to be item wise and day wise.

Submission of Quotations /Bid:

- a) Each bidder should submit sealed quotations (in two separate part i.e. Technical (Part -1 and Financial (Part -2) in separate envelopes.
- b) The following documents will form the technical part of the bid (Photo copy duly self-attested to be compulsorily enclosed)
 1. Establishment/Firm Registration certificate.
 2. Current Return of Income tax.
 3. Goods and Services Tax registration
 4. Certification of authorization of the company.
 5. Details of work experience.
- c) The financial Bid (Part-2) of the bid shall consist of only Rate/Price on the company's firm letter pad. All the column and requisite information must be filled in the proper format. Bidder must quote the item wise price inclusive of all taxes.

Performance Security:-

- a) Performance security as mentioned in the work order will have to be deposited as Bank Guarantee /Demand Draft in favor of Principal, Sri Venkateswara College, payable at Delhi. By the lowest evaluated responsive bidder before the award of work.

The performance security will be refunded only after the expiry of the warranty /contract as specified in the document/agreement.

- b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/ agreement etc. infringed or the bidder fails to complete the supply in time.

Validity Quotation:

Quotation shall remain valid for a period only for 90 days after the dead line date specified for submission.

Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.:

- a) Are properly signed and
- b) Confirm to terms, conditions, specifications and qualifications conditions.

Award of Contract/Work Order:

The purchaser will award the contract/ work order to the bidder whose quotations has been determined to be substantially responsive and who has offered the lowest evaluated quoted price.

- a) Not with-standing the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract without any notice whatsoever.
- b) The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases only with prior permission with the purchaser.

Other Terms and Conditions:

- a) Sri Venkateswara college reserves the right to Proponed/Postponed/Cancelled the bid, the bidder will have to abide with the decision.
- b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory performance (certificate by the committee constituted for the purpose). Organizing Committee will certify the quality and quantity of the items supplied/ works done as per specifications and recommend accordingly the extent of payment.
- c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
- d) Quotation may be submitted on printed letter head of the bidder in the prescribed format supplied with IFQ.
- e) Successful bidder will have to enter into agreement with Sri Venkateswara College for timely execution of the purchase order
- f) No payment will be made for any damage of goods supplied.
- g) Liquidated damages provisions for damages shall be included in conditions of the contract when delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost or loss of revenue or loss of other benefits to the implementing agency.
- h) **NO ADVANCE PAYMENT:-**No advance payment shall be made on any account to the vendor. All payments will be processed on successful completion of the work, subject to satisfactory supply of goods and services, deficiency in services, supply of goods will be recovered from the amount payable to the vendor. Exact terms and schedule of payment will be mentioned in the work order.

SRI VENKATESWARA COLLEGE**Performa for Technical Bid (Part 1)**

S.No.	Particulars	To be filled by the tenderer
1.	Name of the agency	
2.	Date of establishment of the agency	
3.	Detailed office address of the agency with office Telephone number, and mobile number and name of the contact person	
4.	Whether the firm Is registered under company act, partnership or proprietorship.(copies to be enclosed)	
5.	PAN/TAN /Number copy enclosed.	
6.	GST Registration Number (Copy to be enclosed).	
7.	Attested copy of return of last month/quarter as the case may be submitted.	
8.	Attested copies of IT returns of last three years.	
9.	Whether firm is blacklisted by any government department or any criminal case is registered against the firm or its owners/partners anywhere in India.	
10.	Experience in dealing with Govt. Departments/University/ PSU/CABs attaches copies of supply orders placed on the agency.	
11.	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same is attached.	
12.	Whether agency profile is attached?	

FINANCIAL BIDS:

To be submitted in tabular form, item wise, cost wise in Indian rupee. No Installation Cost/ Hidden Cost.

Place:

Signature of the Bidder

Date:

Company/ Firms' Seal